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TOWN OF GRANDE CACHE
Employment
focus

At the centre of a resources based and eco-tourism based region known as the last undiscovered jewel in Alberta, the Town of Grande Cache offers an exceptional quality of life and a full-service progressive community which is an ideal place to work and live.

**TOURISM CENTRE SEASONAL EMPLOYMENT OPPORTUNITY
TOURISM HOST/HOSTESS**

Reporting to the Tourism Centre Supervisor, the Tourism Host/Hostess provides a crucial role in presenting a strong and positive image of Grande Cache. This position involves welcoming visitors; offering information regarding the region, history, activities and local businesses; point of-sale functions; janitorial duties and; reception & general office duties.

As the ideal candidate, you have excellent communication skills and a friendly, outgoing personality. You enjoy interacting with the public and your co-workers. You are willing to learn and want to work in a positive environment.

Qualifications we are looking for:

- High school or college/university student;
- Ability to provide superior customer service to residents and visitors;
- Ability and willingness to work in a team environment;
- Willingness to attend training and learn new skills;
- Knowledge of Grande Cache and the surrounding region as well Aboriginal and natural history would be beneficial;
- Knowledge of local activities and businesses would be beneficial;
- Retail experience would be an asset;
- Willingness to work a flexible schedule that includes some evenings and weekends.

There are two full-time positions available for a minimum of 10 weeks through the summer. Start dates are late-June. The 2011 Wage Rate is \$12.50 per hour.

Please submit a cover letter and resume detailing your experience via email, mail, fax or in person to:

Bren Knight - Tourism Centre Supervisor

Town of Grande Cache PO Box 300, Grande Cache, AB T0E 0Y0

Phone 780-827-3365 / Fax 780-827-4636 / Email bren.knight@grandecache.ca



The Town of Grande Cache is offering a comprehensive benefits package and a competitive salary. Résumés with a covering letter, detailing your qualifications and experience relative to the position are invited.

Only those candidates considered for an interview will be contacted.

Visit our Website (www.grandecache.ca) for complete job details