

**DISCLAIMER:**

Council for the Town of Grande Cache has reviewed and approved these meeting minutes. The original documents are signed, sealed and filed at the Town Office. For a copy of the original, please contact the Town Office at: [admin@grandecache.ca](mailto:admin@grandecache.ca) or (780) 827-3362.

**Town of Grande Cache  
REGULAR COUNCIL MEETING  
Wednesday, October 29, 2008 at 5:00 pm  
Council Chambers**

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**Present:** Mayor Louise Krewusik  
Councillor Terry Coray  
Councillor Tony McCormick  
Councillor Yvonne Rempel  
Councillor Jim Scott  
Darren Ottaway, Chief Administrative Officer  
Carolyn Ferraby, Chief Financial Officer

**Regrets:** Councillor Vic Beland  
Councillor Gordon Frentz  
Lisa Brown, Executive Assistant

**1.0 CALL TO ORDER**

Mayor Louise Krewusik called the meeting to order at 5:30 pm.

**2.0 ACCEPTANCE OF AGENDA**

The agenda was accepted as presented.

**Moved by Councillor Rempel and seconded by Councillor Coray  
280/08      RESOLVED THAT** the agenda is adopted as presented.

**CARRIED**

**3.0 DELEGATIONS**

**3.1 Grande Cache Golden Age Club**

A presentation was made by representatives of the Grande Cache Golden Age Club regarding a request for Town support to establish a transportation system for seniors around the community and for charter trips to Grande Prairie or Hinton (particularly for medical appointments).

The Club cited a previous fundraising effort, and said funding is still available from this effort for capital purchases. However, the Club requested support from Council regarding operational expenses, including mechanical, fuel, wages and insurance.

Council thanked the delegation for their presentation and indicated that they would examine the concept and reply with their position on the matter.

**4.0 READING OF MINUTES**

Minutes for the following were not available:

Regular Meeting on September 24, 2008  
Public Hearing on September 24, 2008  
Regular Meeting on October 8, 2008  
Public Hearing on October 8, 2008  
Special Meeting on October 20, 2008

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## 5.0 COMMITTEE REPORTS

### 5.1 **Community Infrastructure and Recreation, Culture and Heritage Committee, October 7, 2008**

Meeting minutes for the Community Infrastructure and Recreations, Culture and Heritage Committee for October 7, 2008 were not available.

Councillor Coray gave a brief verbal overview of the meeting minutes.

#### **e) Issue Sheet – Request for Firearm in By-Law Enforcement Vehicle**

Council denied the request from the By-Law Officer to authorize the carrying of a shotgun the By-Law vehicle. Council further directed that the shotgun which was purchased by the Town be returned to the vender, and that no firearms will be carried or in the possession of Town employees or facilities.

**ACTION: Council directs the By-Law Officer to return the firearm to the vender, and that no firearms will be kept or used by any staff, unless specific approval is received from Council.**

#### **f) Issue Sheet - Vehicle Inspection Facility Requirements**

Council approved the request, with the condition that the material required be purchased within the current fiscal year budget.

**ACTION: Council directs the Public Works Department to proceed with the purchase of equipment to meet the Vehicle Inspection Facility requirements, provided that the required resources are purchased from funds within the existing 2008 operating budget.**

#### **g) Issue Sheet - Replace 1997 Ford Pick-up Truck**

Council directed that the Public Works Manager proceed with the replacement of the vehicle, and bring a final recommendation back to Council for approval.

**ACTION: Council directs the Public Works Manager to proceed with researching the replacement of the existing vehicle, and bring a final recommendation to Council for approval.**

### 5.2 **Community Development Committee, October 14, 2008**

Meeting minutes for the Community Development Committee for October 14, 2008 were not available.

Councillor Scott gave a brief verbal overview of the meeting minutes.

**ACTION: Council directs Administration to bring back the Issue Sheet regarding the telephone line installation at Camp Hide-A-Way at a later date.**

### 5.3 **Personnel, Finance and Social Development Committee, October 24, 2008**

Meeting minutes for the Personnel, Finance and Social Development Committee for October 24, 2008 were not available.

Councillor Coray gave a brief verbal overview of the meeting minutes.

## 6.0 OTHER REPORTS

### 6.1 **Mayor's Report on External Committees**

Mayor Krewusik gave a verbal overview of external committees and meetings.

**6.2 Yellowhead Region Educational Society, Meeting Minutes for March 5, 2008**

Council accepted the minutes for information

**6.3 Grande Yellowhead Regional Division No. 35, Agenda for October 1, 2008 and Meeting Minutes for September 3, 2008**

Council accepted the minutes for information

**6.4 Grande Cache Municipal Library, Meeting Minutes for September 29, 2008**

Council accepted the minutes for information

**6.5 Grande Cache Municipal Library, Meeting Minutes for June 23, 2008**

Council accepted the minutes for information

**7.0 COMMUNICATIONS**

	<u>From</u>	<u>Subject</u>	<u>Disposition</u>
7.1	RCMP, "K" Division	Letter, re: AUMA Meeting	Info
7.2	Alberta Senior's and Community	Letter, re: Premier's Council on the Status Supports of Persons with Disabilities	Info
7.3	Northern Alberta Development Council	Newsletter, Meeting in Grande Cache on September 11 and 12, 2008	Info

**8.0 FINANCIAL**

**8.1 Approval of the Accounts, October 23, 2008**

**Moved by Councillor Rempel and seconded by Councillor Coray**

**281/08** WHEREAS the accounts of the Town of Grande Cache for the period ending October 23, 2008 have been examined and found to be in order;

**NOW THEREFORE BE IT RESOLVED THAT** General Cheques numbered **20083259** to **20083753** in the amount of **\$945,567.50** and payroll debits for **\$242,643.02**, for a total amount of **\$1,188,210.52**, be approved.

**CARRIED**

**8.2 Approval of Monthly Financial Statement for September 2008**

**Moved by Councillor Rempel and seconded by Councillor Coray**

**282/08** RESOLVED THAT the Monthly Financial Statement for October 2008 is accepted as presented.

**CARRIED**

**8.3 Review Engagement Report for December 31, 2007 – FCSS**

The Review Engagement Report for FCSS was presented as an information item.

**8.4 Council Remuneration Committee**

**Moved by Councillor Rempel and seconded by Councillor Scott**

**283/08** WHEREAS the Mayor and Council wish to form a working group to examine the current Council remuneration and make recommendations to Council-as-a-Whole;

**BE IT RESOLVED THAT** Councillors Beland, Coray and Frentz are hereby directed to recruit six (6) members of the public for the Council remuneration working group, and that related expenses for the group are approved.

**CARRIED**

**9.0 BY-LAWS**

**9.1 By-Law No. 634 – To Regulate and Control the Operation of Off-Highway Vehicles**

Mayor Krewusik recommended that the matter of reviewing the ATV By-Law be postponed until such time as the pending legal matter is resolved. Council directed Administration to obtain a legal opinion on the potential liability of Council under the current by-law.

**ACTION: Council directs Administration to obtain legal opinion for the liability of Council under the current ATV By-Law.**

**9.2 Snow Removal By-Law**

**Moved by Councillor Coray and seconded by Councillor Rempel**

**284/08 BE IT RESOLVED THAT** the By-Law No. 674, To Regulate and Control Snow and Ice Removal within the Town of Grande Cache be given first reading.

**CARRIED**

**10.0 UNFINISHED BUSINESS**

**10.1 Multi-Plex Project**

Mayor Krewusik requested that the CAO update Council on the recent conversation with Alberta Infrastructure and office space within the municipal building. D. Ottaway reported that Alberta Infrastructure has expressed an interest of retaining the current Town offices for their own operations. In response to this inquiry, the CAO requested that the architect for the Multi-plex project re-examine the location of offices within the new structure.

**Moved by Councillor McCormick and seconded by Councillor Coray**

**285/08 RESOLVED THAT** Council approves that the Community Civic Building Complex proceed to Phase I of the project, as outlined in the report from Ken Hutchison Architects, and that all applicable costs be included in the 2009 operating budget.

**CARRIED**

**10.2 Yellowhead Regional Library**

**Moved by Councillor Scott and seconded by Councillor Rempel**

**286/08 RESOLVED THAT** the Town of Grande Cache agrees to the amendment on Schedule 'C' of the Yellowhead Regional Library System Municipal Agreement, to allow for an increase in the local appropriation for the Yellowhead Regional Library from \$4.30 per capita to \$6.30 per capita, effective January 1, 2010.

**CARRIED**

**11.0 NEW BUSINESS**

**11.1 Yellowhead Regional Arts Festival Society – Regional Creative Campus Proposal**

Council received a request for a letter of support for the creation of a regional creative campus proposal. Council agreed to provide a letter of support and asked that the Mayor draft a letter on behalf of the Town of Grande Cache.

**ACTION: Council directs that Mayor Krewusik, on behalf of the Town of Grande Cache, write a letter of support for the Regional Creative Campus proposal.**

## 11.2 December Meeting Schedule

Council agreed to schedule their month-end Regular Council meeting for December 23, 2008.

**ACTION: Council directs Administration to notify the public of the amended monthend Regular Council meeting for December.**

## 12.0 ACTION LOG

Council Action Log was not available for the meeting.

## 13.0 IN CAMERA

### 13.1 Development

**Moved by Councillor McCormick and seconded by Councillor Rempel  
287/08 RESOLVED THAT Council enters into a closed session meeting at  
7:40 pm.**

**CARRIED**

**Moved by Councillor Coray and seconded by Councillor Rempel  
288/08 RESOLVED THAT Council ends the closed session meeting and reverts  
back to the Regular Council Meeting at 8:15 pm.**

**CARRIED**

## 14.0 ROUNDTABLE DISCUSSIONS

Council conducted a brief roundtable discussion.

## 15.0 ADJOURNMENT

**Moved by Councillor Coray and seconded by Councillor Rempel  
289/08 WHEREAS the business of this meeting has now been completed;**

**BE IT RESOLVED THAT Council does now adjourn.**

**CARRIED**

The meeting concluded at 8:53 pm.

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Louise Krewusik  
Mayor

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Darren Ottaway  
Chief Administrative Officer

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## **RECAPULATION**

### **Motions:**

**Moved by Councillor Rempel and seconded by Councillor Coray**  
**280/08**      **RESOLVED THAT** the agenda is adopted as presented.

**CARRIED**

**Moved by Councillor Rempel and seconded by Councillor Coray**  
**281/08**      **WHEREAS** the accounts of the Town of Grande Cache for the period ending October 23, 2008 have been examined and found to be in order;

**NOW THEREFORE BE IT RESOLVED THAT** General Cheques numbered **20083259** to **20083753** in the amount of **\$945,567.50** and payroll debits for **\$242,643.02**, for a total amount of **\$1,188,210.52**, be approved.

**CARRIED**

**Moved by Councillor Rempel and seconded by Councillor Coray**  
**282/08**      **RESOLVED THAT** the Monthly Financial Statement for October 2008 is accepted as presented.

**CARRIED**

**Moved by Councillor Rempel and seconded by Councillor Scott**  
**283/08**      **WHEREAS** the Mayor and Council wish to form a working group to examine the current Council remuneration and make recommendations to Council-as-a-Whole;

**BE IT RESOLVED THAT** Councillors Beland, Coray and Frentz are hereby directed to recruit six (6) members of the public for the Council remuneration working group, and that related expenses for the group are approved.

**CARRIED**

**Moved by Councillor Coray and seconded by Councillor Rempel**  
**284/08**      **RESOLVED THAT** the By-Law No. 674, To Regulate and Control Snow and Ice Removal within the Town of Grande Cache be given first reading.

**CARRIED**

**Moved by Councillor McCormick and seconded by Councillor Coray**  
**285/08**      **RESOLVED THAT** Council approves that the Community Civic Building Complex proceed to Phase I of the project, as outlined in the report from Ken Hutchison Architects, and that all applicable costs be included in the 2009 operating budget.

**CARRIED**

**Moved by Councillor Scott and seconded by Councillor Rempel**  
**286/08**      **RESOLVED THAT** the Town of Grande Cache agrees to the amendment on Schedule 'C' of the Yellowhead Regional Library System Municipal Agreement, to allow for an increase in the local appropriation for the Yellowhead Regional Library from \$4.30 per capita to \$6.30 per capita, effective January 1, 2010.

**CARRIED**

**Moved by Councillor McCormick and seconded by Councillor Rempel**  
**287/08**      **RESOLVED THAT** Council enters into a closed session meeting at 7:40 pm.

**CARRIED**

**Moved by Councillor Coray and seconded by Councillor Rempel**  
**288/08**      **RESOLVED THAT** Council ends the closed session meeting and reverts back to the Regular Council Meeting at 8:15 pm.

**CARRIED**

**Moved by Councillor Coray and seconded by Councillor Rempel**  
**289/08**      **WHEREAS** the business of this meeting has now been completed;

**BE IT RESOLVED THAT** Council does now adjourn.

**CARRIED**

**Actions:**

The By-Law officer is directed to return the firearm to the vender, and that no firearms will be kept or used by any staff unless specific approval is received from Council.

Public Works to proceed with the purchase of equipment to meet the Vehicle Inspection Facility requirements, provided that the required resources are purchased from within the existing 2008 operating budget.

The Public Works Manager proceeds with researching the replacement of the existing vehicle and bring the final recommendation to Council for approval.

Council directed Administration that the Issue Sheet regarding the telephone line installation at Camp Hide-A-Way be brought back to Council at a later date.

Council directs Administration to obtain legal opinion for the liability of Council under the current ATV By-Law.

Council directs that Mayor Krewusik, on behalf of the Town of Grande Cache, write a letter of support for the Regional Creative Campus proposal.

Council directs Administration to notify the public of the amended monthend Regular Council meeting for December.