

DISCLAIMER:

Council for the Town of Grande Cache has reviewed and approved these meeting minutes. The original documents are signed, sealed and filed at the Town Office. For a copy of the original, please contact the Town Office at: admin@grandecache.ca or (780) 827-3362.

**Town of Grande Cache
REGULAR COUNCIL MEETING
Wednesday, June 25, 2008 at 4:00 pm
Council Chambers**

Present: Mayor Louise Krewusik
Councillor Vic Beland
Councillor Terry Coray
Councillor Gordon Frentz
Councillor Tony McCormick
Councillor Yvonne Rempel
Darren Ottaway, Chief Administrative Officer
Carolyn Ferraby, Chief Financial Officer
Debbie McCann, Development Officer
Lisa Brown, Executive Assistant

Regrets: Councillor Jim Scott

1.0 CALL TO ORDER

Mayor Louise Krewusik called the meeting to order at 5:02 pm.

2.0 ACCEPTANCE OF AGENDA

Mayor Krewusik asked to add items under 4.4 – Special Meeting, Minutes for April 29, 2008; 10.1 – Rescind Resolution No. 092/08, Farnell Properties Development Proposal; and 8.3 – 2008 Operating Budget be discussed following the delegations.

The agenda was accepted as amended.

**Moved by Councillor Beland and seconded by Councillor Coray
127/08 RESOLVED THAT** the agenda is adopted as amended.

CARRIED

3.0 DELEGATIONS

3.1 RCMP Monthly Report

Sgt. Bohlken did not attend the meeting.

3.2 Farnell Properties, re: Tower Park Estates Development

Mr. Daryl Yakielashek
Mr. Tony Yakielashek
Mrs. Judy Yakielashek

Mr. Daryl Yakielashek explained to Council that the company owns Tower Park Estates, a commercial/industrial area, and is planning to develop a mixed-use project similar to the proposed downtown development. He did a Powerpoint presentation on the proposed project.

8.3 2008 Operating Budget

Mayor Krewusik asked Council if there were any questions or comments.

**Moved by Councillor Beland and seconded by Councillor Frentz
128/08 BE IT RESOLVED THAT** By-Law No. 665, to authorize the rates of taxation to be levied against assessable property within the Town of Grande Cache for the 2008 taxation year be given first reading.

CARRIED

Moved by Councillor Frentz and seconded by Councillor Scott

129/08 BE IT RESOLVED THAT By-Law No. 665, to authorize the rates of taxation to be levied against assessable property within the Town of Grande Cache for the 2008 taxation year be given second reading.

CARRIED

Moved by Councillor Rempel and seconded by Councillor Coray

130/08 BE IT RESOLVED THAT By-Law No. 665, to authorize the rates of taxation to be levied against assessable property within the Town of Grande Cache for the 2008 taxation year be given all three readings at this meeting.

CARRIED UNANIMOUSLY

Moved by Councillor Beland and seconded by Councillor Frentz

131/08 BE IT RESOLVED THAT By-Law No. 665, to authorize the rates of taxation to be levied against assessable property within the Town of Grande Cache for the 2008 taxation year be given third and final reading.

CARRIED

4.0 READING OF MINUTES

Mayor Krewusik asked if there are any additions, deletions or corrections in the following meeting minutes.

Moved by Councillor Rempel and seconded by Councillor Coray

132/08 RESOLVED THAT the following minutes:

Regular Meeting, April 29, 2008
Special Meeting, May 8, 2008
Special Meeting, May 14, 2008
Special Meeting, April 29, 2008

be taken as circulated and approved as amended, all statutory requirements having been filled.

CARRIED

Mayor Krewusik asked if there is any business arising from the meeting minutes.

Councillor Rempel, referring to the meeting minutes of May 8, 2008, said she was not present at the meeting.

Councillor Scott, referring to the meeting notes of May 14, 2008, asked for clarification on '... waive MR on infill projects..'. D. McCann explained the municipal reserve requirements for new developments, ie. park/green spaces, schools, etc. Mayor Krewusik asked if it is common practice to waive these requirements. D. McCann will further investigate. Mayor Krewusik said it is essential that the Municipal Development Plan be reviewed and revised.

5.0 COMMITTEE REPORTS

5.1 Community Infrastructure and Recreation, Culture and Heritage Committee, May 6, 2008

Councillor Scott asked if there were any questions or comments. Referring to 5.1 – Update on Sale of Airport, he asked to delete '...and is recommending a lease agreement instead of selling the property.'

Councillor Frentz, referring to 4.1 – Sheldon Coates Elementary School, asked to change 'School' to 'Parent Council', as per the letter dated April 5, 2008. Mayor Krewusik asked if the student drop-off concern has been addressed. D. Ottaway said he will be working with the Public Works Department and the school to find a solution to the concern.

Councillor Frentz said the groundwork at Mt. Hamel Park is uneven and in poor condition, and asked if it will be fixed. D. Ottaway explained that the groundwork is not complete, there needs to be adjustments with the trees and the ground will be leveled this year.

Mayor Krewusik expressed a concern with litter in the downtown area. D. Ottaway said there are two Public Works staff working on this, and that Council may want to consider a littering by-law.

Moved by Councillor Scott and seconded by Councillor Coray

133/08 RESOLVED THAT the report of the Community Infrastructure and Recreation, Culture and Heritage Committee meeting of May 6, 2008 is accepted as amended.

CARRIED

5.2 Community Development Committee, May 13, 2008

Councillor Coray asked if there were any questions or comments.

Councillor Rempel asked to amend the minutes, as she attended this meeting.

Moved by Councillor Coray and seconded by Councillor Frentz

134/08 RESOLVED THAT the report of the Community Development Committee of May 13, 2008 is accepted as amended.

CARRIED

e) Issue Sheet – Aerodrome

D. Ottaway explained the Issue Sheet and recommended that Council direct Administration to respond to the proposal to purchase the aerodrome, to analyze and increase rents to current market value, and to review and draft an area structure and business plan to capitalize on economic opportunities at this facility.

ACTION: Council directs Administration to respond, in writing, to Mr. Rod Head thanking him for submitting his proposal, but Council declines the request to purchase the aerodrome. Administration is to analyze and review lease rates and other fees according to current market valuation. Administration is to draft and present to Council, an area structure plan and business plan for the aerodrome in order to capitalize on economic opportunities available at this facility.

5.3 Personnel, Finance and Social Development Committee, May 20, 2008

Moved by Councillor Beland and seconded by Councillor Rempel

135/08 RESOLVED THAT the report of the Personnel, Finance and Social Development Committee meeting of May 20, 2008 is accepted as presented.

CARRIED

Councillor Beland asked if there were any questions or comments.

Councillor Coray asked about the retaining wall near the condos. D. Ottaway explained that the wall has collapsed and requires repair. He said there is an issue for fire/emergency access in this area, so the Town will rebuild the wall with large concrete blocks. He has been in contact with the condo association and is negotiating an agreement to cover the costs.

D. Ottaway asked for Council direction on the Town's bedding plants/shrubs contract for this year.

Councillor Coray declared an interest and left the meeting at 6:57 pm.

D. Ottaway explained that he requested quotes from the two local flower shops to provide bedding plants and shrubs for the Town's planters this season. He said there is a substantial amount required and recommended that Council approve that each business be awarded part of the contract.

Councillor Scott requested that a policy be drafted to handle these types of situations.

ACTION: Council directs Administration to review the requirements for bedding plants and shrubs and award specific areas to each of the two businesses that submitted quotes, and to inform them of the areas awarded.

Councillor Coray returned to the meeting at 7:14 pm.

Councillor Scott requested to sit on the multiplex committee.

6.0 OTHER REPORTS

6.1 Mayor's Report on External Committees

Mayor Krewusik gave a verbal overview on:

- Grande Alberta Economic Region Quick Notes
- Dinner in Edson for Ivan Strang
- Maxim's Open House
- Evergreens Foundation, regarding concerns with parties/drinking behind Whispering Pines Lodge

ACTION: Council directs Administration to add Whispering Pines Lodge Concern to the Regular Council Meeting Agenda on June 11, 2008.

6.2 Yellowhead Regional Library, Director's Report for March 2008

Council accepted the meeting minutes as information.

6.3 Grande Cache Municipal Library Board, Meeting Minutes for February 4, 2008

Council accepted the meeting minutes as information.

6.4 Grande Cache Municipal Library Board, Meeting Minutes for February 25, 2008

Council accepted the meeting minutes as information.

6.5 Grande Cache Municipal Library Board, Meeting Minutes for April 29, 2008

Council accepted the meeting minutes as information.

6.6 Grande Yellowhead Regional Division No. 35, Meeting Minutes for April 9, 2008

Council accepted the meeting minutes as information.

6.7 Grande Yellowhead Regional Division No. 35, Meeting Minutes for May 7, 2008

Council accepted the meeting minutes as information.

6.8 Peace Country Health Region, Board Highlights for May 7, 2008

Council accepted the meeting minutes as information.

6.9 Evergreens Foundation, Meeting Minutes for April 10, 2008

Council accepted the meeting minutes as information.

6.10 Grande Alberta Economic Region, Quick Notes for May 5, 2008

Council accepted the meeting minutes as information.

7.0 COMMUNICATIONS

	<u>From</u>	<u>Subject</u>	<u>Disposition</u>
7.1	Ms. Cindy Ady, Minister of Tourism, Parks and Recreation	Letter, re: Rock Lake Provincial Park	Info
7.2	Farnell Developments	Letter, re: Playground Donation	Action
7.3	Mr. Ray Danyluk, Minister of Municipal Affairs	Letter, re: Education Property Tax	Info
7.4	Northwest Alberta Child and Family Services	Letter, re: Strategic Planning 2008	Action
7.5	Mr. Robin Campbell, MLA West Yellowhead	Letter, re: CFEP Application Approval	Info
7.6	Evergreens Foundation	Letter, re: Long-Term Capital Planning	Info
7.7	Mayor Stephen Mandel, City of Edmonton	Letter, re: Northern Alberta Mayor's and Reeves' Caucus	Action
7.8	Rural Matters	Conference, re: Forging Healthy Canadian Communities	Action
7.9	Northern Alberta Elected Leaders	Meeting Minutes for April 18, 2008	Info
7.10	Grande Cache Institution	Letter, re: Joint Recycling Venture	
7.11	Mr. Jean Bourdua	Letter, re: Chamber of Commerce Records	Info
7.12	Mr. Luke Ouellette, Minister of Transportation	Letter, re: Highway 40 Concerns	Action
7.13	Mr. Harry Arneson	Letter, re: Invitation to Developer's Meeting	Info

ACTION: Council directs Administration to contact Farnell Developments to inform the company that Council approves the construction of a small playground on the corner of Moberly Road and Stephenson Drive.

ACTION: Council directs Administration to have K. Smith, Director of Family and Community Support Services attend the Northwest Alberta Child and Family Services Strategic Planning 2008 on June 11, 2008 in Grande Prairie.

ACTION: Council directs Administration to renew the membership in the amount of \$300.00 for the Northern Alberta Mayors' and Reeves' Caucus.

ACTION: Council approves the cost of two Council members and the CAO to attend the Rural Matters Conference in Edmonton on July 5 to 8, 2008. Administration to book the Conference and accommodations.

ACTION: Council directs Administration to draft a letter to Mr. Robin Campbell, MLA West Yellowhead, regarding letters and information for Highway 40 concerns.

8.0 FINANCIAL

8.1 Approval of the Accounts, May 20, 2008

Moved by Councillor Beland and seconded by Councillor Frentz 136/08 WHEREAS the accounts of the Town of Grande Cache for the period ending May 20, 2008 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT General Cheques numbered 20081354 to 20081598 in the amount of \$340,751.67; and payroll debits for \$79,013.25, for a total amount of \$419,764.92 be approved.

CARRIED

8.2 Approval of Monthly Financial Statement for April 2008

Moved by Councillor Coray and seconded by Councillor Rempel

137/08 RESOLVED THAT the Monthly Financial Statement for April 2008 is accepted as presented.

CARRIED

9.0 BY-LAWS

9.1 By-Law No. 663 – To Provide Licensing, Regulating and Controlling of Taxi Business in the Town of Grande Cache

D. Ottaway explained that the old by-law was outdated and had several amendments, mostly pertaining to increases in fares.

Councillor Coray asked to add a clause that states no smoking or drug use is permitted in a taxicab, and that a "No Smoking" sign/decal be displayed in a visible place in each vehicle.

Councillor Frentz asked to add a clause that states the operator must have the Town of Grande Cache listed as a 'loss payable' interest on their insurance policy to ensure that if the insurance is cancelled the Town will be notified.

Moved by Councillor Beland and seconded by Councillor Coray

138/08 BE IT RESOLVED THAT By-Law No. 663, to provide licensing, regulating and controlling of taxi business in the Town of Grande Cache be given first reading.

CARRIED

Moved by Councillor Coray and seconded by Councillor Rempel

138/08 BE IT RESOLVED THAT By-Law No. 663, to provide licensing, regulating and controlling of taxi business in the Town of Grande Cache be given second reading.

CARRIED

ACTION: Council directs Administration to amend By-Law No. 663 and present the amended by-law at the next Regular Council Meeting with the following additions:

- a) no smoking or drugs are permitted in a taxicab and that 'No Smoking' signs/decals are displayed in each vehicle; and
- b) the operator must have the Town of Grande Cache listed as a 'Loss Payable' interest on their vehicle insurance policy.

ACTION: Council directs Administration to provide local operator with a copy of the old and new proposed by-law, request comments and/or concerns, and invite the operator(s) to attend the next Regular Council Meeting on June 11, 2008.

Moved by Councillor Coray and seconded by Councillor Beland

140/08 BE IT RESOLVED THAT at 8:03 pm Council approved extending the meeting for thirty (30) minutes to 8:30 pm.

CARRIED

9.2 By-Law No. 664 – To Regulate and Control Public Behaviour in the Town of Grande Cache

D. Ottaway explained the by-law was requested by Council to replace the outdated Curfew By-Law. He said he provided a copy to the local police detachment for their review and comment.

Councillor Scott asked to amend Section 7.1, by removing "... proper adult guardianship or ..."

Moved by Councillor Coray and seconded by Councillor Beland

141/08 BE IT RESOLVED THAT By-Law No. 664, to regulate and control public behaviour within the Town of Grande Cache be given first reading.

CARRIED

Moved by Councillor Beland and seconded by Councillor Rempel

142/08 BE IT RESOLVED THAT By-Law No. 664, to regulate and control public behaviour within the Town of Grande Cache be given second reading.

CARRIED

ACTION: Council directs Administration to amend By-Law No. 664 and present at the Regular Council Meeting on June 25, 2008, with the following:
a) Section 7.1, delete "... proper adult guardianship or ...".

ACTION: Council directs Administration to advertise in the local newspaper and on the website, that this item will be on the Regular Council Meeting agenda for June 25, 2008.

Mayor Krewusik asked Council permission to discuss item 11.1 – Development Permit Approval, re: Eagle Rock Condominiums. Council agreed to discuss this item next.

11.0 NEW BUSINESS

**11.1 Development Permit Approval
Re: Eagle Rock Condominiums**

D. McCann explained the reason for requesting Council approval of the development permit application from Farnell Properties Eagle Rock Condominium project. She said all inspections, Real Property Report, compliance and other required documentation is in order, and recommended that Council approved the next phase of development.

Moved by Councillor Rempel and seconded by Councillor Coray

143/08 BE IT RESOLVED THAT Council hereby approves Development Permit No. K-08-019.

CARRIED

10.0 UNFINISHED BUSINESS

10.1 Rescind Resolution No. 092/08 – Farnell Properties Development Proposal

Mayor Krewusik explained that Farnell Properties withdrew the downtown development proposal and as a matter of business, she requested that Council rescind Resolution No. 092/08, dated April 3, 2008.

Moved by Councillor Beland and seconded by Councillor Rempel

144/08 BE IT RESOLVED THAT Council hereby rescinds Resolution No. 092/08, dated April 3, 2008, regarding the Farnell Properties development proposal.

CARRIED

ACTION: Council directs Administration to complete an inventory of Town-owned lands and possible infill project locations.

ACTION: Council directs Administration to draft an article to the local newspaper to inform residents of Grande Cache that Council has rescinded the Resolution approving the downtown development and that staff will be completing an inventory of land and possible infill project locations.

12.0 ACTION LOG

Council reviewed and updated the Action Log.

13.0 IN CAMERA

None

14.0 ROUNDTABLE DISCUSSIONS

Council conducted a brief roundtable discussion.

15.0 ADJOURNMENT

Moved by Councillor Coray and seconded by Councillor Rempel

145/08 WHEREAS the business of this meeting has now been completed;

BE IT RESOLVED THAT Council does now adjourn.

CARRIED

The meeting concluded at 8:38 pm.

Louise Krewusik
Mayor

Darren Ottaway
Chief Administrative Officer

RECAPULATION

Motions:

Moved by Councillor Beland and seconded by Councillor Coray
127/08 **RESOLVED THAT** the agenda is adopted as amended.

CARRIED

Moved by Councillor Beland and seconded by Councillor Frentz
128/08 **BE IT RESOLVED THAT** By-Law No. 665, to authorize the rates of taxation to be levied against assessable property within the Town of Grande Cache for the 2008 taxation year be given first reading.

CARRIED

Moved by Councillor Frentz and seconded by Councillor Scott
129/08 **BE IT RESOLVED THAT** By-Law No. 665, to authorize the rates of taxation to be levied against assessable property within the Town of Grande Cache for the 2008 taxation year be given second reading.

CARRIED

Moved by Councillor Rempel and seconded by Councillor Coray
130/08 **BE IT RESOLVED THAT** By-Law No. 665, to authorize the rates of taxation to be levied against assessable property within the Town of Grande Cache for the 2008 taxation year be given all three readings at this meeting.

CARRIED UNANIMOUSLY

Moved by Councillor Beland and seconded by Councillor Frentz
131/08 **BE IT RESOLVED THAT** By-Law No. 665, to authorize the rates of taxation to be levied against assessable property within the Town of Grande Cache for the 2008 taxation year be given third and final reading.

CARRIED

Moved by Councillor Rempel and seconded by Councillor Coray
132/08 **RESOLVED THAT** the following minutes:

Regular Meeting, April 29, 2008
Special Meeting, May 8, 2008
Special Meeting, May 14, 2008
Special Meeting, April 29, 2008

be taken as circulated and approved as amended, all statutory requirements having been filled.

CARRIED

Moved by Councillor Scott and seconded by Councillor Coray
133/08 **RESOLVED THAT** the report of the Community Infrastructure and Recreation, Culture and Heritage Committee meeting of May 6, 2008 is accepted as amended.

CARRIED

Moved by Councillor Coray and seconded by Councillor Frentz
134/08 **RESOLVED THAT** the report of the Community Development Committee of May 13, 2008 is accepted as amended.

CARRIED

Moved by Councillor Beland and seconded by Councillor Rempel
135/08 **RESOLVED THAT** the report of the Personnel, Finance and Social Development Committee meeting of May 20, 2008 is accepted as presented.

CARRIED

Moved by Councillor Beland and seconded by Councillor Frentz
136/08 **WHEREAS** the accounts of the Town of Grande Cache for the period ending May 20, 2008 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT General Cheques numbered 20081354 to 20081598 in the amount of \$340,751.67; and payroll debits for \$79,013.25, for a total amount of \$419,764.92 be approved.

CARRIED

Moved by Councillor Coray and seconded by Councillor Rempel

137/08 RESOLVED THAT the Monthly Financial Statement for April 2008 is accepted as presented.

CARRIED

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138/08 BE IT RESOLVED THAT By-Law No. 663, to provide licensing, regulating and controlling of taxi business in the Town of Grande Cache be given first reading.

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Moved by Councillor Beland and seconded by Councillor Rempel

142/08 BE IT RESOLVED THAT By-Law No. 664, to regulate and control public behaviour within the Town of Grande Cache be given second reading.

CARRIED

Moved by Councillor Rempel and seconded by Councillor Coray

143/08 BE IT RESOLVED THAT Council hereby approves Development Permit No. K-08-019.

CARRIED

Moved by Councillor Beland and seconded by Councillor Rempel

144/08 BE IT RESOLVED THAT Council hereby rescinds Resolution No. 092/08, dated April 3, 2008, regarding the Farnell Properties development proposal.

CARRIED

Moved by Councillor Coray and seconded by Councillor Rempel

145/08 WHEREAS the business of this meeting has now been completed;

BE IT RESOLVED THAT Council does now adjourn.

CARRIED

Actions:

Council directs Administration to respond, in writing, to Mr. Rod Head thanking him for submitting his proposal, but Council declines the request to purchase the aerodrome. Administration is to analyze and review lease rates and other fees according to current market valuation. Administration is to draft and present to Council, an area structure plan and business plan for the aerodrome in order to capitalize on economic opportunities available at this facility.

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Council directs Administration to have K. Smith, Director of Family and Community Support Services attend the Northwest Alberta Child and Family Services Strategic Planning 2008 on June 11, 2008 in Grande Prairie.

Council directs Administration to renew the membership in the amount of \$300.00 for the Northern Alberta Mayors' and Reeves' Caucus.

Council approves the cost of two Council members and the CAO to attend the Rural Matters Conference in Edmonton on July 5 to 8, 2008. Administration to book the Conference and accommodations.

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