

Town of Grande Cache
REGULAR COUNCIL MEETING
Tuesday, October 30, 2007 at 5:00 pm
Council Chambers

Present: Mayor Louise Krewusik
Councillor Gordon Frentz
Councillor Vic Beland
Councillor Terry Coray
Councillor Yvonne Rempel
Councillor Jim Scott
Darren Ottaway, Chief Administrative Officer
Lisa Brown, Executive Assistant

Regrets: Councillor Tony McCormick
Carolyn Ferraby, Chief Financial Officer

1.0 CALL TO ORDER

Mayor Louise Krewusik called the meeting to order at 5:08 pm.

2.0 ACCEPTANCE OF AGENDA

Mayor Krewusik asked to add a delegation under 3.4 – Mr. Graham Smith, Miners Memorial.

Councillor Scott asked to add an item – Round Table Discussion. Mayor Krewusik added the item as 13.1, and changed Adjournment to 14.0.

Councillor Frentz asked to add an item under 12.1 – In-Camera, regarding staff issue.

**Moved by Councillor Beland and seconded by Councillor Coray
267/07 RESOLVED THAT the agenda is adopted as amended.**

CARRIED

3.0 DELEGATIONS

3.1 RCMP Monthly Report

Acting Sgt. Brian Bohlkin gave a verbal overview of the monthly police report.

3.2 Mr. Steve Tocher, Petition for Ski Hill on Grande Mountain

Mr. Tocher told Council that his group had submitted an application to the provincial government for a ski hill on Grande Mountain. He said the Alberta Ombudsman is currently conducting an investigation regarding the application and Sustainable Resource Department actions on Grande Mountain. He said his group has been in contact with Milner Power to discuss alternative coal reserves other than on Grande Mountain, as it is the most suitable location for a ski hill. He said there is an interested investment group from British Columbia.

Mayor Krewusik thanked Mr. Tocher for attending the meeting and said Council accepts his presentation as information.

3.3 Mr. Travis Dukelow, Youth Coordinator and Mr. Jim Savory, AADAC, Youth Advisory Committee Presentation

Mr. Dukelow gave a PowerPoint presentation on the formation of a Youth Advisory Committee for Grande Cache. Mr. Savory explained his involvement as a councillor for AADAC.

Councillor Frentz asked if the students would be interested in choosing a Youth Council member. Mr. Dukelow will discuss the possibility and let Council know if there is an interest.

Moved by Councillor Scott and seconded by Councillor Beland

268/07 BE IT RESOLVED THAT Council support, in principal, that Mr. Dukelow form a Youth Advisory Committee for the Town of Grande Cache.

CARRIED

3.4 Mr. Graham Smith, Miner's Memorial

Mr. Smith told Council that a group of local miners are upset that the Miner's Memorial has not been moved as Council promised. He said they are concerned that the memorial may be damaged if it remains in the current location.

Councillor Coray explained that it does need to be moved, but he has been unable to obtain information regarding the materials the memorial is composed of. Mayor Krewusik asked Mr. Smith if he is able to obtain this information and provide it to the Town. Mr. Smith said he will provide the information.

ACTION: Council directs Administration to move the Miner's Memorial as soon as the material information is received, and that it be placed near the Cenotaph in the downtown area.

4.0 READING OF MINUTES

Mayor Krewusik asked Council if there were corrections, additions or deletions in any of the minutes presented.

Councillor Scott, referring to the Regular Meeting Minutes of September 25, 2007, Section 11.1, said there is not a response in the minutes regarding the concern about office closures. D. Ottaway explained that staff meetings/training are conducted on a quarterly basis, and Administration is working on hiring casual staff to cover for these instances.

Councillor Frentz, referring to the Special Meeting Minutes of October 17, 2007, Section 5.1, Resolution No. 254/07, said to add 'and that the screens and equipment be removed after each fitness session'.

Moved by Councillor Frentz and seconded by Councillor Rempel

269/07 RESOLVED THAT the following minutes:

Regular Meeting on September 25, 2007
Special Meeting on October 2, 2007
Special Meeting on October 17, 2007
Organizational Meeting on October 23, 2007

be taken as circulated and approved as amended, all statutory requirements having been filled.

CARRIED

Mayor Krewusik asked if there is any business arising from the minutes.

5.0 COMMITTEE REPORTS

5.1 Recreation, Culture and Heritage on October 11, 2007

Moved by Councillor Beland and seconded by Councillor Coray

270/07 RESOLVED THAT the report of the Recreation, Culture and Heritage Committee meeting of October 11, 2007 is accepted as presented.

CARRIED

D. Ottaway gave a verbal overview of the monthly Committee report.

Councillor Scott asked if the Recreation Department could supply statistics of the facility use, for example, how many people going to public swim or skating.

b) Request to Appoint Arts and Culture Committee Members

Moved by Councillor Frentz and seconded by Councillor Rempel

271/07 BE IT RESOLVED THAT Council approves the establishment of the Arts and Culture Committee, and appoints the following individuals as Committee Members:

Adrian Tait
Evelyn Suter
Sheila Dunbar
Marnie Cuthill
Patricia Smith
Kevin Kinakin
Sheri Budd

CARRIED

5.2 Community Infrastructure Committee, October 16, 2007

Moved by Councillor Coray and seconded by Councillor Beland

272/07 RESOLVED THAT the report of the Community Infrastructure Committee meeting of October 16, 2007 is accepted as presented.

CARRIED

Councillor Beland gave a verbal overview of the monthly Committee report.

Councillor Beland asked if Lambourne Environmental has been contacted, and is anything going to be done on the geotube project. D. Ottaway explained the situation with the company.

ACTION: Mayor Krewusik directed Administration to contact Lambourne Environmental and ask them to comply with the original quote.

5.3 Community Development Committee, October 16, 2007

Moved by Councillor Rempel and seconded by Councillor Coray

273/07 RESOLVED THAT the report of the Community Development Committee meeting of October 16, 2007 is accepted as presented.

CARRIED

Councillor Coray gave a verbal overview of the Committee report.

5.4 Personnel, Finance and Social Development Committee, October 26, 2007

Moved by Councillor Rempel and seconded by Councillor Frentz

274/07 RESOLVED THAT the report of the Personnel, Finance and Social Development Committee meeting of October 26, 2007 is accepted as presented.

CARRIED

Councillor Coray gave a verbal overview of the Committee report.

Mayor Krewusik gave a verbal update of the Mayor's Task Force on Affordable Housing Committee.

D. Ottaway gave a verbal review of his CAO Monthly Report. Councillor Scott asked about the policy of entering into Leases and Contracts.

ACTION: Council directs Administration to draft a policy on the Town entering into contracts and leases.

c) Issue Sheet – Development Fees

D. Ottaway explained the reason for the Issue Sheet.

Moved by Councillor Beland and seconded by Councillor Frentz

275/07 RESOLVED THAT Council approves the Development Fee Schedule as follows:

Compliance Certificates

| | |
|---|--------------|
| Residential – new and/or existing | \$75.00 |
| Commercial and Industrial – new and/or existing | \$150.00 |
| Multi-family and Institutional | \$40.00/unit |

Development Permits

| | |
|--|---|
| Residential – new and renovations | \$1.25 per \$1,000 development cost \$10.00 minimum/\$60 maximum |
| Commercial, Industrial and Institutional | \$60.00 plus \$1.75/m ² |
| Multi-family building | \$60.00 plus \$40.00/unit |

New Construction Deposits

| | |
|-----------------------|---|
| Landscaping | \$500.00 |
| Real Property Report | \$500.00 |
| Hard Surface Driveway | \$500.00 |
| Multi-family Building | \$1,500.00 plus \$200.00/unit |
| All Other Development | \$10.00 per \$1,000 development cost \$1,000 minimum, no maximum |

***NOTE: Interest Rate paid at Provincial Government rate**

Administrative Levy

| | |
|---------------------|----------|
| Levy per unit/suite | \$125.00 |
|---------------------|----------|

Building Permits

| |
|---|
| Building Permit Fees are the responsibility of Alberta Permit Pro |
|---|

Land Use By-Law Amendment

| | |
|--------------------------------|---|
| Rezoning Application | \$300.00 plus all related costs |
| Subdivision Application | \$350.00 plus \$50.00/unit or lot created and all related costs |
| Condominiumization Application | \$75.00/unit converted plus all related costs |

Sign Permits

| | |
|-----------------|---------|
| Permanent Signs | \$60.00 |
|-----------------|---------|

Development Appeal

| | |
|--------------------|--|
| Development Appeal | 1% of construction costs \$125.00 Minimum, \$350.00 Maximum |
|--------------------|--|

Tax Certificate

| | |
|-----------------|---------|
| Tax Certificate | \$20.00 |
|-----------------|---------|

CARRIED

d)(i) Yellowhead Region Educational Society, Membership Renewal

Moved by Councillor Rempel and seconded by Councillor Coray

276/07 BE IT RESOLVED THAT Council approves the membership renewal to Yellowhead Region Educational Society in the amount of \$100.00 for 2007/2008.

CARRIED

d)(ii) Service Agreement

Moved by Councillor Frenz and seconded by Councillor Rempel 277/07

BE IT RESOLVED THAT Council approves entering into a Service Contract Agreement with Anton Hauck to provide a Business Case as a working plan to develop Camp Hide-A-Way into an interactive, educational tourism product for a cost as follows:

| | |
|----------------------------|--------------------|
| At signing of Contract | \$ 5,000.00 |
| January 15, 2008 | 5,000.00 |
| Upon completion of Project | <u>10,000.00</u> |
| Total | \$20,000.00 |

CARRIED

6.0 OTHER REPORTS

6.1 Mayor's Report on External Committees

Mayor Krewusik gave a verbal report on meetings and events attended in the last month.

6.2 Yellowhead Region Educational Society, Annual General Meeting Minutes of October 4, 2006

Council accepted the minutes as information.

6.3 Yellowhead Region Educational Society, Meeting Minutes of March 14, 2007

Council accepted the minutes as information.

6.4 Subdivision Appeal Board, Letter of Resignation

Mayor Krewusik said she will send a letter of thanks to Mr. Dube.

6.5 West Yellowhead Community Futures, Board Meeting Minutes of September 6, 2007

Council accepted the minutes as information.

6.6 Grande Yellowhead Regional Division No. 35, Meeting Minutes of September 5, 2007 and September 25, 2007

Council accepted the minutes as information.

6.7 Evergreens Foundation, Board Meeting Minutes of September 13, 2007

Council accepted the minutes as information.

7.0 COMMUNICATIONS

| | <u>From</u> | <u>Subject</u> | <u>Disposition</u> |
|-----|--|--|--------------------|
| 7.1 | Hinton & District SPCA | Letter, re: Heart for PAWS Capital Campaign | Action |
| 7.2 | Ms. Iris Evans, Minister of Employment, Immigration and Industry | Letter, re: 2008 Alberta Business Awards | Action |
| 7.3 | Ms. Iris Evans, Minister of Employment, Immigration and Industry | Letter, re: Ministry's 2006/07 Annual Report | Info |
| 7.4 | Peace Country Health | Letter, re: Board of Governer's Request | Info |

7.0 COMMUNICATIONS (con't)

| | <u>From</u> | <u>Subject</u> | <u>Disposition</u> |
|-----|--|---|---------------------------|
| 7.5 | Aseniwuche Winewak Nation | Letter, re: Partnership at Camp Hide-A-Way | Info |
| 7.6 | Leadership West Yellowhead | Letter, re: Business Plan | Action |
| 7.7 | Mr. Ivan Strang, MLA West Yellowhead | Letter, re: Community Profile for Grande Cache | Info |
| 7.8 | Mr. Rob Renner, Minister of the Environment | Letter, re: Regulatory Framework Managing Environmental Cumulative Effects | Action |

ACTION: Council directs Administration to draft a letter of acknowledgement and future consideration to the Hinton & District SPCA, regarding the request for funding.

ACTION: Council to submit possible nominations to the Minister of Employment, Immigration and Industry, regarding the 2008 Alberta Business Awards.

ACTION: Council to complete online survey from the Minister of the Environment, regarding the Regulatory Framework for Managing Environmental Cumulative Effects.

Moved by Councillor Frenz and seconded by Councillor Beland

278/07 RESOLVED THAT Council approves the funding request from Leadership West Yellowhead in the amount of \$5,000.00 per year for three years.

CARRIED

8.0 FINANCIAL

8.1 Approval of the Accounts, dated October 25, 2007

Moved by Councillor Frenz and seconded by Councillor Coray

279/07 WHEREAS the accounts of the Town of Grande Cache for the period ending October 25, 2007 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT General Cheques numbered 20072948 to 20073407 in the amount of \$2,037,776.07; and payroll debits for \$230,144.90, for a total amount of \$2,267,920.97 be approved.

CARRIED

8.2 Approval of Monthly Financial Statement for September 2007

Moved by Councillor Rempel and seconded by Councillor Coray

280/07 RESOLVED THAT the Monthly Financial Statement for September 2007 is accepted as presented.

CARRIED

D. Ottaway gave a brief overview of the statement.

9.0 BY-LAWS

None

10.0 UNFINISHED BUSINESS

10.1 Appointment of Deputy Mayor

Moved by Councillor Frentz and seconded by Councillor Rempel

281/07 WHEREAS the Alberta Municipal Government Act, Chapter M-26, Section 152(1), requires the appointment of a Deputy Mayor. Councillors will be appointed as Deputy Mayor for a three (3) month term.

NOW THEREFORE BE IT RESOLVED THAT Councillor Vic Beland is appointed as Deputy Mayor, effective October 30, 2007 with his term expiring on January 29, 2008.

CARRIED

10.2 Appointment of Municipal Planning Commission Members-At-Large

Moved by Councillor Beland and seconded by Councillor Coray

282/07 WHEREAS the Town of Grande Cache Municipal Planning Commission By-Law No. 540 requires members to be appointed annually to the Commission.

NOW THEREFORE BE IT RESOLVED THAT the following community members are appointed to the Municipal Planning Commission for a one-year term to expire in October 2008, as follows:

Noel Edey
Roger Huitema
Dennis Johnson

CARRIED

11.0 NEW BUSINESS

11.1 Mr. Ivan Strang, MLA West Yellowhead, re: Appreciation Activity

Mayor Krewusik explained that Mr. Strang is retiring, and it would be appropriate to thank him for the work he has done on behalf of the Town of Grande Cache.

ACTION: Mayor Krewusik will contact Mr. Strang to arrange a date for an Appreciation Dinner.

Mayor Krewusik asked to change the date of the Regular Council Meeting in November from Tuesday, November 27 to Monday, November 28. She asked to change the date for the December meeting as well, due to the Christmas holidays, from Tuesday, December 25 to Tuesday, December 18.

D. Ottaway said a Special Meeting for Council Orientation is scheduled for Friday, October 16, 2007 at 1:00 pm in Council Chambers. Mayor Krewusik asked that Councillors come prepared to discuss their priorities.

12.0 IN CAMERA

12.1 In-Camera

Moved by Councillor Coray and seconded by Councillor Rempel

283/07 RESOLVED THAT Council enters into a Closed Session Meeting to discuss a personnel item at 8:00 pm.

CARRIED

Moved by Councillor Rempel and seconded by Councillor Coray

284/07 RESOLVED THAT Council ends the Closed Session Meeting, and reverts back the Regular Meeting at 8:13 pm.

CARRIED

13.0 ROUND TABLE DISCUSSION

Councillors shared observations and comments.

14.0 ADJOURNMENT

**Moved by Councillor Coray and seconded by Councillor Rempel
285/07 WHEREAS** the business of this meeting has now been completed;

BE IT RESOLVED THAT Council does now adjourn.

CARRIED

The meeting concluded at 8:33 pm.

Louise Krewusik
Mayor

Darren Ottaway
Chief Administrative Officer

RECAPULATION

Motions:

Moved by Councillor Beland and seconded by Councillor Coray
267/07 **RESOLVED THAT** the agenda is adopted as amended.

CARRIED

Moved by Councillor Scott and seconded by Councillor Beland
268/07 **BE IT RESOLVED THAT** Council support, in principal, that Mr. Dukelow forms a Youth Advisory Committee for the Town of Grande Cache.

CARRIED

Moved by Councillor Frenz and seconded by Councillor Rempel
269/07 **RESOLVED THAT** the following minutes:

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be taken as circulated and approved as amended, all statutory requirements having been filled.

CARRIED

Moved by Councillor Beland and seconded by Councillor Coray
270/07 **RESOLVED THAT** the report of the Recreation, Culture and Heritage Committee meeting of October 11, 2007 is accepted as presented.

CARRIED

Moved by Councillor Frenz and seconded by Councillor Rempel
271/07 **BE IT RESOLVED THAT** Council approves the establishment of the Arts and Culture Committee, and appoints the following individuals as Committee Members:

Adrian Tait
Evelyn Suter
Sheila Dunbar
Marnie Cuthill
Patricia Smith
Kevin Kinakin
Sheri Budd

CARRIED

Moved by Councillor Coray and seconded by Councillor Beland
272/07 **RESOLVED THAT** the report of the Community Infrastructure Committee meeting of October 16, 2007 is accepted as presented.

CARRIED

Moved by Councillor Rempel and seconded by Councillor Coray
273/07 **RESOLVED THAT** the report of the Community Development Committee meeting of October 16, 2007 is accepted as presented.

CARRIED

Moved by Councillor Rempel and seconded by Councillor Frenz
274/07 **RESOLVED THAT** the report of the Personnel, Finance and Social Development Committee meeting of October 26, 2007 is accepted as presented.

CARRIED

Motions (con't):

Moved by Councillor Beland and seconded by Councillor Frentz
275/07 RESOLVED THAT Council approves the Development Fee Schedule as follows:

Compliance Certificates

| | |
|---|--------------|
| Residential – new and/or existing | \$75.00 |
| Commercial and Industrial – new and/or existing | \$150.00 |
| Multi-family and Institutional | \$40.00/unit |

Development Permits

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|--|---|
| Residential – new and renovations | \$1.25 per \$1,000 development cost \$10.00 minimum/\$60 maximum |
| Commercial, Industrial and Institutional | \$60.00 plus \$1.75/m ² |
| Multi-family building | \$60.00 plus \$40.00/unit |

New Construction Deposits

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|-----------------------|---|
| Landscaping | \$500.00 |
| Real Property Report | \$500.00 |
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| Multi-family Building | \$1,500.00 plus \$200.00/unit |
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***NOTE: Interest Rate paid at Provincial Government rate**

Administrative Levy

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| Levy per unit/suite | \$125.00 |
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Building Permits

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Land Use By-Law Amendment

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| Rezoning Application | \$300.00 plus all related costs |
| Subdivision Application | \$350.00 plus \$50.00/unit or lot created and all related costs |
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Sign Permits

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| Permanent Signs | \$60.00 |
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Development Appeal

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Tax Certificate

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| Tax Certificate | \$20.00 |
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CARRIED

Moved by Councillor Rempel and seconded by Councillor Coray
276/07 BE IT RESOLVED THAT Council approves the membership renewal to Yellowhead Region Educational Society in the amount of \$100.00 for 2007/2008.

CARRIED

Motions (con't):

Moved by Councillor Frenz and seconded by Councillor Rempel

277/07 BE IT RESOLVED THAT Council approves entering into a Service Contract Agreement with Anton Hauck to provide a Business Case as a working plan to develop Camp Hide-A-Way into an interactive, educational tourism product for a cost as follows:

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|----------------------------|--------------------|
| At signing of Contract | \$ 5,000.00 |
| January 15, 2008 | 5,000.00 |
| Upon completion of Project | <u>10,000.00</u> |
| Total | \$20,000.00 |

CARRIED

Moved by Councillor Frenz and seconded by Councillor Beland

278/07 RESOLVED THAT Council approves the funding request from Leadership West Yellowhead in the amount of \$5,000.00 per year for three years.

CARRIED

Moved by Councillor Frenz and seconded by Councillor Coray

279/07 WHEREAS the accounts of the Town of Grande Cache for the period ending October 25, 2007 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT General Cheques numbered 20072948 to 20073407 in the amount of \$2,037,776.07; and payroll debits for \$230,144.90, for a total amount of \$2,267,920.97 be approved.

CARRIED

Moved by Councillor Rempel and seconded by Councillor Coray

280/07 RESOLVED THAT the Monthly Financial Statement for September 2007 is accepted as presented.

CARRIED

Moved by Councillor Frenz and seconded by Councillor Rempel

281/07 WHEREAS the Alberta Municipal Government Act, Chapter M-26, Section 152(1), requires the appointment of a Deputy Mayor. Councillors will be appointed as Deputy Mayor for a three (3) month term.

NOW THEREFORE BE IT RESOLVED THAT Councillor Vic Beland is appointed as Deputy Mayor, effective October 30, 2007 with his term expiring on January 29, 2008.

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282/07 WHEREAS the Town of Grande Cache Municipal Planning Commission By-Law No. 540 requires members to be appointed annually to the Commission.

NOW THEREFORE BE IT RESOLVED THAT the following community members are appointed to the Municipal Planning Commission for a one-year term to expire in October 2008, as follows:

Noel Edey
Roger Huitema
Dennis Johnson

CARRIED

Moved by Councillor Coray and seconded by Councillor Rempel

283/07 RESOLVED THAT Council enters into a Closed Session Meeting to discuss a personnel item at 8:00 pm.

CARRIED

Moved by Councillor Rempel and seconded by Councillor Coray

284/07 RESOLVED THAT Council ends the Closed Session Meeting, and reverts back the Regular Meeting at 8:13 pm.

CARRIED

Motions (con't):

Moved by Councillor Coray and seconded by Councillor Rempel

285/07 WHEREAS the business of this meeting has now been completed;

BE IT RESOLVED THAT Council does now adjourn.

CARRIED

Actions:

Council directs Administration to move the Miner's Memorial as soon as the material information is received, and that it be placed near the Cenotaph in the downtown area.

Mayor Krewusik directed Administration to contact Lambourne Environmental and ask them to comply with the original quote.

Council directs Administration to draft a policy on the Town entering into contracts and leases.

Mayor Krewusik will draft a letter of acknowledge and thanks to Gerry Dube in regard to his resignation from the Subdivision Appeal Board.

Council directs Administration to draft a letter of acknowledgement and future consideration to the Hinton & District SPCA, regarding the request for funding.

Council to submit possible nominations to the Minister of Employment, Immigration and Industry, regarding the 2008 Alberta Business Awards.

Council to complete online survey from the Minister of the Environment, regarding the Regulatory Framework for Managing Environmental Cumulative Effects.

Mayor Krewusik will contact Mr. Strang to arrange a date for an Appreciation Dinner.