

**TOWN OF GRANDE CACHE
REGULAR COUNCIL MEETING
Tuesday, November 28, 2006 at 5:00 pm
Council Chambers**

Present: Deputy Mayor Terry Coray
Councillor Paul Bailey
Councillor Vic Beland
Councillor Jackie Dube
Councillor Tony McCormick
Darren Ottaway, Chief Administrative Officer
Carolyn Ferraby, Chief Financial Officer
Lisa Brown, Executive Secretary

Regrets: Mayor Louise Krewusik
Councillor Gordon Frenz

1. CALL TO ORDER

Deputy Mayor Terry Coray called the meeting to order at 5:00 pm.

2. ACCEPTANCE OF AGENDA

**Moved by Councillor Beland and seconded by Councillor Bailey
99/06 RESOLVED THAT** the agenda be adopted as presented.

CARRIED

3. DELEGATIONS

3.1 RCMP Monthly Report

Sgt. Hopkins gave a verbal report and presented a written Crime Statistics Report for the month of October, 2006. Sgt. Hopkins answered questions from Council regarding his report.

Sgt. Hopkins spoke of the break-in at the Recreation Centre on November 27, and suggested that the computer recording the camera activities have a burner installed so that pictures can be printed. He said this would aid the RCMP in tracking down suspects of crimes, and that a camera be installed at the opposite end from the other camera to record people coming and going into the facility.

4. READING OF MINUTES

**Moved by Councillor Dube and seconded by Councillor McCormick
100/06 RESOLVED THAT** the following minutes:

Regular Meeting on October 30, 2006
Special Meeting on November 7, 2006

be taken as circulated and approved as amended, all statutory requirements having been filled.

CARRIED

5. COMMITTEE REPORTS

5.1 Community Infrastructure Committee, November 8, 2006

Moved by Councillor Beland and seconded by Councillor Bailey

101/06 RESOLVED THAT the report of the Community Infrastructure Committee meeting of November 8, 2006 is accepted as presented, with the following items recommended to Council for approval:

a) Issue Sheet – Snow Removal for Essential Services and Public Works Staff

Recommend that Council adopt a policy that key personnel, including RCMP, doctors, firemen, EMS and Public Works staff, receive snow removal for their vehicles to ensure that these essential service personnel are able to respond to any emergency that is required of them.

b) Issue Sheet – Level of Service for the Grande Cache Fire Department

Recommend that Council approve the following services for the Department to respond to:

- Fires within Town of Grande Cache limits
- Motor vehicle accidents
- Requests for fire inspections
- Fire safety/injury prevention programs in the schools
- Water or ice rescue
- Wildfire suppression (at the request of Sustainable Resources Department)
- Fire suppression in M.D. of Greenview, as per agreement
- Dangerous goods spills, within Town limits and on Highway 40 (containment only as first responders, department does not clean up spills)
- EMS assist calls
- Fire investigations

Councillor Bailey asked if the Department was eliminating any services. D. Ottaway told Council that this is a review conducted by Alberta Occupational Health and Safety, and that this item needs to be ratified by Council.

Councillor McCormick asked if our Department is trained to provide all these services. D. Ottaway said that members of the Department are trained in some or all of the services listed.

CARRIED

5.2 Community Development Committee on November 14, 2006

Deputy Mayor Coray said the Committee recommends that Administration draft the off-site levy by-law and present it to Council for approval. This levy is a one-time charge for new developments only, and will not effect existing developments.

D. Ottaway told Council that the Committee had decided to sell the rock found in Phase VI. He has been contacted by a local contractor who agreed not to pay for the rock, but to remove it at their expense and use it for landscaping in their Phase VI development.

Deputy Mayor Coray gave a verbal overview of the Committee meeting minutes, with the following points:

- Off site levy by-law
- Street naming
- Mobile home in Phase V
- Bed and Breakfast by-law
- Insurance/liability (Taylor claim)

Moved by Councillor Bailey and seconded by Councillor Beland

102/06 RESOLVED THAT the report of the Community Development Committee meeting of November 14, 2006 is accepted as presented, with the following item recommended to Council for approval:

a) Issue Sheet – Off Site Levies

The Town of Grande Cache adopt an off site levy by-law to enable cost recovery of all new/expanded infrastructure resulting from new development.

CARRIED

5.3 Recreation, Culture and Heritage on November 23, 2006

Councillor Dube gave a verbal overview of the Committee report, with the following points:

- Skateboard Park funding
- Tourism Centre

Moved by Councillor McCormick and seconded by Councillor Dube

103/06 RESOLVED THAT the report of the Recreation, Culture and Heritage Committee meeting of November 23, 2006 is accepted as presented.

CARRIED

5.4 Personnel, Finance and Social Development Committee on November 24, 2006

Councillor Bailey gave a verbal overview of the Committee report, with the following points:

- Land transfer from the Province
- Membership renewal for Yellowhead Region Educational Society

Moved by Councillor Dube and seconded by Councillor McCormick

104/06 RESOLVED THAT the report of the Personnel, Finance and Social Development Committee meeting of November 24, 2006 is accepted as presented, with the following item recommended to Council for approval;

a) Issue Sheet – 2007 Municipal Financial Planning Process

The 2007 budget process be as follows:

- Council indication of their 'tolerance' for taxation increases (ie. 0% increase, 2% increase, etc.).
- Bottom up departmental planning, including wish listing and prioritization of departmental funding requirements as outlined in our 20/20 Strategic Sustainability Plan.
- Regular Meeting in January, Council adopts an interim operating budget authorizing spending until the adoption of the formal budget.
- Late January/early February, public consultation that explains the budgeting process and asks for public input into funding priorities using the 20/20 Strategic Sustainability Plan as a framework for discussion.
- Managerial formulation of an overall municipal financial plan with various options for Council reflecting their 'tolerance' indications.
- Presentation and review of 'big picture' budget for Council.
- Public Hearing conducted, so that members of the public have the opportunity to review and comment on the budget prior to its adoption.
- Adoption of the 2007 Financial Plan.

CARRIED

6. OTHER REPORTS

- 6.1 Community Health Council, Meeting Minutes for August 23, 2006
- 6.2 Evergreens Foundation, Meeting Minutes for September 14, 2006
- 6.3 Evergreens Foundation, Meeting Minutes for October 23, 2006
- 6.4 Grande Cache Municipal Library Board, Meeting Minutes for October 23, 2006
- 6.5 Yellowhead Region Educational Society, Meeting Minutes from March 8, 2006

Council accepted the Minutes as information.

7. COMMUNICATIONS

	<u>From</u>	<u>Subject</u>	<u>Disposition</u>
7.1	Canadian Union of Postal Workers	Moratorium on Post Office Closures and Rural Delivery	Info
7.2	Yellowhead Region Educational Society	Membership Renewal	Action
7.3	Town of Valleyview/Fox Creek/Grande Cache	Revenue Sharing Agreement, Meeting Request	Info
7.4	Mr. Ivan Strang, MLA	Alberta Economic Development Website	Info
7.5	Mr. Ivan Strang, MLA	Copy of Letter to Mr. Marvin Moore	Info
7.6	Alberta Shock Trauma Air Rescue Society	Invitation to Official Opening in Grande Prairie	Info
7.7	M.D. of Greenview No. 16	Revenue Sharing Agreement	Info
7.8	Mayor Stephen Mandel	Northern Alberta Mayors' and Reeves' Caucus Meeting	Info
7.9	Mr. Ty Lund, Minister of Infrastructure and Transportation	Infrastructure and Transportation 2005-06 Annual Report	Info
7.10	Grande Yellowhead Regional Division	Invitation to the 2006 Grande Yellowhead Community Focus Group Meetings	Info
7.11	Mr. Mark Norris	Reschedule Meeting	Info
7.12	Town of Whitecourt	Copy of Letter to Mr. Ty Lund	Info
7.13	Mr. Ivan Strang, MLA	Random Camping	Info
7.14	Mr. Denis Ducharme	Bid for 2009 Alberta 55+ Winter or Summer Games	Action
7.15	Ms. Iris Evans	Ground Ambulance Services	Info
7.16	Grande Yellowhead Regional Division	ELITE Program	Info
7.17	Alberta Sustainable Resources	News Release, Mountain Pine Beetle	Info
7.18	Milner Power Inc.	#14 Mine Project Update	Action
7.19	Royal Canadian Legion, Branch 278	Remembrance Day	Info
7.20	Northwest Alberta Child and Family Services Authority	Meeting on October 18, 2006	Info
7.21	Mr. John Connolly, Human Resources And Social Development Canada	Nomination Brochure	Info
7.22	Grande Alberta Economic Region	Briefing, Mountain Pine Beetle	Info

ACTION: Council directed Administration to renew membership with the Yellowhead Region Educational Society.

ACTION: 2009 Alberta 55+ Winter or Summer Games information to be discussed at Recreation, Culture and Heritage Committee Meeting.

ACTION: Council directed Administration to arrange a meeting in January between Council and Milner Power.

8. FINANCIAL

8.1 Approval of the Accounts, dated November 23, 2006

Council asked for clarification on Cheque Number 2759 to Alberta Health and Wellness. C. Ferraby told Council this cheque was a reimbursement for a training grant received in 2001/02 and had not been cashed and was now stale-dated. We received a letter requesting the cheque be re-issued.

Moved by Councillor Bailey and seconded by Councillor Beland

105/06 WHEREAS the accounts of the Town of Grande Cache for the period ending November 23, 2006 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT General Cheques numbered 20062692 to 20062948 in the amount of \$1,134,337.85; and payroll debits for \$114,380.86, for a total amount of \$1,248,718.71 be approved.

CARRIED

8.2 Approval of Monthly Financial Statement for October, 2006

C. Ferraby gave a verbal overview of the Statement and answered questions from Council.

D. Ottaway told Council how the land transfer from the Provincial government was negatively effecting the Statement.

D. Ottaway told Council that under 'Revenues – Government Transfers', grants had been applied for by the previous Chief Financial Officer, but the follow-up paperwork had not been completed, therefore we haven't received the money to date. Administration is working on completing the necessary paperwork and submitting it.

C. Ferraby told Council that she is investigating the amount under 'Revenues – Interest and Investment Income'. She said it is money at the CIBC, but is having difficulty finding out from them what it is.

Moved by Councillor Dube and seconded by Councillor McCormick

106/06 RESOLVED THAT the Monthly Financial Statement for October, 2006 is accepted as presented.

CARRIED

9. BY-LAWS

9.1 Smoking By-Law

D. Ottaway told Council our current Smoking By-Law is a silver standard. Town Administration and some Councillors have been approached by residents and groups in the community asking that Council consider changing the standard to a gold level. This was discussed at the Recreation, Culture and Heritage Committee meeting on November 23, 2006, where it was decided that all of Council be involved. The recommendation from the Committee was to have Council direct Administration to draft a 'gold standard' smoking by-law and present it to Council.

ACTION: Council directed Administration to draft a 'gold standard' smoking by-law and present it at the next Regular Council Meeting.

10. UNFINISHED BUSINESS

None

11. NEW BUSINESS

Councillor Dube asked Administration to contact the Office of the Information and Privacy Commissioner to arrange a seminar for Council regarding these regulations.

12. IN CAMERA

Moved by Councillor McCormick and seconded by Councillor Dube

107/06 RESOLVED THAT Council enter into a closed session meeting at 6:20 pm.

CARRIED

Moved by Councillor Beland and seconded by Councillor Bailey

108/06 RESOLVED THAT Council end the closed session meeting and revert back to the Regular Council Meeting at 6:27 pm.

CARRIED

13. ADJOURNMENT

**Moved by Councillor McCormick and seconded by Councillor Dube
109/06 WHEREAS** the business of this meeting has now been completed;

BE IT RESOLVED THAT Council does now adjourn.

CARRIED

The meeting concluded at 6:33 pm.

Terry Coray
Deputy Mayor

Darren Ottaway
Chief Administrative Officer

RECAPULATION

Motions:

Moved by Councillor Beland and seconded by Councillor Bailey
99/06 RESOLVED THAT the agenda be adopted as presented.

CARRIED

Moved by Councillor Dube and seconded by Councillor McCormick
100/06 RESOLVED THAT the following minutes:

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Moved by Councillor McCormick and seconded by Councillor Dube

103/06 RESOLVED THAT the report of the Recreation, Culture and Heritage Committee meeting of November 23, 2006 is accepted as presented.

CARRIED

Moved by Councillor Dube and seconded by Councillor McCormick

104/06 RESOLVED THAT the report of the Personnel, Finance and Social Development Committee meeting of November 24, 2006 is accepted as presented, with the following item recommended to Council for approval;

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108/06 RESOLVED THAT Council end the closed session meeting and revert back to the Regular Council Meeting at 6:27 pm.

CARRIED

Moved by Councillor McCormick and seconded by Councillor Dube

109/06 WHEREAS the business of this meeting has now been completed;

BE IT RESOLVED THAT Council does now adjourn.

CARRIED

Actions:

Council directed Administration to renew membership with the Yellowhead Region Educational Society.

Council directed Administration to set up a meeting between Council and Milner Power.

Council directed Administration to draft a 'gold standard' smoking by-law and present it at the next Regular Council Meeting.