

Town of Grande Cache
REGULAR COUNCIL MEETING
Tuesday, May 29, 2007 at 5:00 pm
Council Chambers

Present: Mayor Louise Krewusik
Councillor Paul Bailey
Councillor Terry Coray
Councillor Jackie Dube
Councillor Gordon Frenz
Councillor Tony McCormick
Darren Ottaway, Chief Administrative Officer
Carolyn Ferraby, Chief Financial Officer
Lisa Brown, Executive Secretary

Regrets: Councillor Vic Beland

1.0 CALL TO ORDER

Mayor Louise Krewusik called the meeting to order at 4:59 pm.

2.0 ACCEPTANCE OF AGENDA

Mayor Krewusik asked to defer 3.3 – Mr. and Mrs. Darren Neufeld until the next Regular Meeting in June.

D. Ottaway asked to add an item, 10.2 – Issue Sheet, Campground Reservations

Councillor Frenz asked to add an item, 6.5 – Community Futures Letter, re: Sponsorship for the Northern Alberta Youth Entrepreneur Camp 2007

**Moved by Councillor Bailey and seconded by Councillor McCormick
140/07 RESOLVED THAT the agenda is adopted as amended.**

CARRIED

3.0 DELEGATIONS

Mayor Krewusik welcomed all the delegations. A group of youth from the Skateboard Park Committee asked if they could briefly speak to Council. Mayor Krewusik gave them permission to speak briefly and asked them to state their names. They thanked Council for their support of the new Skateboard Park and left the meeting.

3.1 RCMP Monthly Report

Sgt. Hopkins gave a verbal overview of the police reports for March and April. He told Council that in co-operation with the By-Law Enforcement Officer, the RCMP have been conducting quad patrols on Friday afternoons. He said this is an educational process, although some infractions have been dealt with.

Sgt. Hopkins told Council that the members will be trained in June for operating radar instruments, and once complete, expect the RCMP to enforce traffic controls.

Councillor McCormick asked if there are more problems with the crews being back in the area. Sgt. Hopkins said there are fire and beetle control crews in the area, but they have not been a police issue. He said they are more concerned with motorists stopping along the highway to watch bear activity.

Mayor Krewusik thanked Sgt. Hopkins for the work with the By-Law Enforcement Officer and for providing Council with updates.

3.2 Mr. Dave Smith, Foothills Forest Products Ltd.

Mayor Krewusik thanked Mr. Smith for attending, and asked that Council and staff introduce themselves. Mayor Krewusik said that Council have met previously with Mr. Aaron ? to discuss the company updates and projects.

Mr. Smith thanked Council for their time, and gave a verbal overview of the companies current projects and activities. He told Council the new panel plant should be operational within the next two months, and the company will be inviting them to the grand opening sometime in July or August.

Mr. Smith said the company is looking to apply to the provincial government for additional timber rights. He said their current forest management areas (FMA) total 120,000 m³, and they will be requesting a total of 450,000 m³. He said the company would like to request support from Council.

Councillor Frentz asked where the E-10 FMA is located. Mr. Smith said it is in the Sheep Creek area, and mountain pine beetles have been detected within the area. He explained to Council that the beetle infestation leaves a blue stain in the wood, and this is not acceptable for panels manufacturing. He said the company has a significant investment with the panel plant, and will need additional timber. Mayor Krewusik whether the additional timber will allow the mill to run two shifts. She also said Council is prepared to write a Letter of Support to Alberta Sustainable Resources.

Mayor Krewusik said Councillor Coray has been appointed to the provincial Mountain Pine Beetle Advisory Committee. She said if the company has information to share, or requires information, to please contact Councillor Coray. Councillor Coray asked if the company is prepared to process infected timber. Mr. Smith said it is not feasible for the panel plant, as blue stain is unacceptable, but the company can use it for dimensional lumber – regular 2X4's.

Councillor Frentz asked how much of the Weyerhaeuser FMA was received when the company bought the mill. Mr. Smith explained that they did not receive the entire allotment, due to part of FMA E-8 being in caribou habitat. He said beetle infestation has been detected within this area as well.

ACTION: Council directs Administration to draft a Letter of Support for Foothills Forest Products' application to the Alberta Government for an additional Forest Management Area (FMA).

3.3 Mr. and Mrs. Darren Neufeld

The delegates requested to be rescheduled for the Regular Council Meeting in June.

3.4 Mr. and Mrs. Mas Saito

Mayor Krewusik gave a verbal overview of the previous correspondence and actions regarding the issues expressed by Mr. and Mrs. Saito.

Mrs. Saito told Council that they received a letter from D. Ottaway in response to their concerns regarding the development occurring near their property. She expressed further concerns and asked Council to consider constructing a barrier between their property and the four new adjacent developments. She also told Council that their property is in a unique situation with the new development, and invited Council to do a site visit to the area.

Council agreed that a site visit will be arranged, and options will be presented to the Community Development Committee to recommend to Council.

4.0 READING OF MINUTES

Mayor Krewusik asked Council if there were corrections, additions or deletions in any of the minutes presented.

Councillor Frentz, referring to the Regular Meeting Minutes of April 24, 2007, page 1, asked if Administration has taken care of the item for the long-term employee recognition. D. Ottaway said that a framed picture with an engraved plate has been sent to this former employee.

Councillor Dube, referring to the Special Meeting Minutes of May 9, 2007, page 4, Resolution No. 132/07, asked if the money allotted for this item can be reallocated for completion of the skateboard park. D. Ottaway explained budget spending and advised against reallocating money.

Mayor Krewusik, referring to the Regular Meeting Minutes of April 24, 2007, page 10, Item 10.2 – Milner Power, said the name of the company contact is incorrect. L. Brown said the company contact will be changed to 'T. Knutson'.

Mayor Krewusik, referring to the Regular Meeting Minutes of April 24, 2007, page 6, Resolution No.115/07, asked for consensus from Council to defer this item until further notice.

ACTION: Council agreed to defer the Issue Sheet for Street Renaming until after further public consultations are done.

**Moved by Councillor Dube and seconded by Councillor McCormick
141/07 RESOLVED THAT** the following minutes:

Regular Meeting on April 24, 2007
Special Meeting on May 9, 2007
Subdivision Authority Meeting on May 22, 2007

be taken as circulated and approved as amended, all statutory requirements having been filled.

CARRIED

5.0 COMMITTEE REPORTS

5.1 Community Infrastructure Committee, May 1, 2007

Councillor Frentz gave a verbal overview of the Committee report for May 1, 2007.

Councillor Frentz said he has been told that people are leaving refuse at the landfill gates, and asked if the landfill hours are sufficient. Mayor Krewusik said this should be discussed at the Committee meeting, and recommendations presented to Council.

ACTION: Council directs the Infrastructure Committee to review the landfill summer hours and the problems with the dumping of refuse in front of the landfill gates.

Councillor Frentz asked Council to consider changing the speed limit on 97th Avenue from 30 km/h, back to 50 km/h. He said Council should also discuss having the By-Law Enforcement Officer enforcing speeding. Mayor Krewusik said both items should be discussed with the Committee and Issue Sheets with recommendations presented to Council.

ACTION: Council directs Administration to draft an Issue Sheet for the Infrastructure Committee to review regarding the By-Law Enforcement Officer enforcing speeding within Town limits, and changing the speed limit on 97th Street from 30 km/h back to 50 km/h.

Councillor Dube said there is a lot of cardboard going into the landfill, and asked if there is a way to recycle this material. D. Ottaway said there is nothing in place for recycling this material at this time.

Councillor Bailey said he is concerned with comments regarding potable water in the Alberta Environment Inspection Report. D. Ottaway explained that this issue has been rectified by the Public Works department, and there is not a problem with the Town's drinking water.

Councillor McCormick said he commends the By-Law Enforcement Officer's actions in handling the dog-bite incident.

**Moved by Councillor McCormick and seconded by Councillor Bailey
142/07 RESOLVED THAT** the report of the Community Infrastructure Committee meeting of May 1, 2007 is accepted as presented.

CARRIED

5.2 Community Development Committee, Special Meeting, April 23, 2007

Councillor Coray gave a verbal overview of the meeting, and told Council it will be discussed further under the Committee's regular report.

**Moved by Councillor Coray seconded by Councillor Bailey
143/07 RESOLVED THAT** the report of the Community Development Committee meeting of April 23, 2007 is accepted as presented.

CARRIED

5.3 Community Development Committee, May 8, 2007

Councillor Coray gave a verbal overview of the Committee report for May 8, 2007.

**Moved by Councillor Coray seconded by Councillor Bailey
144/07 RESOLVED THAT** the report of the Community Development Committee meeting of May 8, 2007 is accepted as presented.

CARRIED

c) Issue Sheet – Secondary Suites

Councillor Dube asked for a clarification of 'accessory buildings'. Mayor Krewusik explained the cottage/granny suite concept. D. Ottaway explained the relation of this issue with the Town's Land Use By-Law. He said the secondary suites will be incorporated into the amendment for the Land Use By-Law.

**Moved by Councillor Dube seconded by Councillor Frenz
145/07 RESOLVED THAT** Council approves the following for Secondary Suites within the Town of Grande Cache:

1. Secondary suites be defined as 'self-contained dwelling unit within a single family dwelling or within an accessory building'.
2. Secondary suites be allowed as a discretionary use in all residential areas within the Town of Grande Cache.

CARRIED

d) Issue Sheet – Tender for Tower Industrial Area

Councillor Coray declared an interest in this matter and was excused from the meeting at 6:13 pm.

Councillor Frenz gave a verbal overview of the previous tender process for this project. Councillor Bailey asked for clarification on combining two projects. D. Ottaway said that the project was originally tendered, with no interest. It was decided that the Town would act as the main contractor and have local companies work on an hourly basis as subcontractors, doing either the roadwork or water/sewer. But after

the response received, it was determined that a large contractor could take on the entire tender, including the roadwork and water/sewer projects, and subcontract to local companies.

Moved by Councillor Dube seconded by Councillor Frenz

146/07 RESOLVED THAT Council directs the Land Development department to complete the following actions for the Tower Industrial Site Development, 'Site Pre-grading':

1. The Town of Grande Cache advertise the tender locally, and also in Edson, Hinton, Grande Prairie and on the provincial construction website (once only).
2. Tender closing date is June 15, 2007.
3. Include water and sewer, if the tender documents are completed.

CARRIED

Councillor Coray returned to the meeting at 6:18 pm.

Councillor Frenz asked if the industrial lots can be sold once a tender is accepted, even though the roads and water/sewer services are not complete. D. Ottaway said this can be done, as costs for the land can be calculated based on the accepted tender prices.

5.4 Recreation, Culture and Heritage on May 10, 2007

Councillor Dube gave a verbal overview of the Committee's report for May 10, 2007.

Moved by Councillor McCormick and seconded by Councillor Bailey

147/07 RESOLVED THAT the report of the Recreation, Culture and Heritage Committee meeting of May 10, 2007 is accepted as presented.

CARRIED

Councillor Dube asked if the date for the Senior's BBQ has been changed from June 8. D. Ottaway said there was an error on the date for the Whispering Pines event – which was advertised for the same day. He said the Town's event will remain the same, June 8 at the Rec Centre.

Mayor Krewusik said the inmates from Grande Cache Institution have been working on the Bird's Eye View Park, and suggested that a thank you letter should be sent to the Institution.

Councillor Dube said the Palette Pals have completed their project for the Tourism Centre, and a thank you letter should also be sent to them.

Councillor Frenz said that the Metis Local borrowed the Rec Centre stage and has yet to return it. He asked Administration to investigate this matter, and take appropriate action.

5.5 Personnel, Finance and Social Development Committee, May 25, 2007

Councillor Bailey gave a verbal overview of the Committee report for May 25, 2007.

Moved by Councillor McCormick and seconded by Councillor Frenz

148/07 RESOLVED THAT the report of the Personnel, Finance and Social Development Committee meeting of May 25, 2007 is accepted as presented.

CARRIED

b) Issue Sheet – Affordable Housing Task Force Committee

Councillor Bailey explained the Committee's recommendation to Council. Mayor Krewusik said this intent of this initiative is to have open communications with the community at large. She said this Committee can utilize input and lobby on behalf of

the Town for additional grants/funding. She commended the FCSS Director for compiling and submitting this initiative to Council.

Moved by Councillor Bailey seconded by Councillor Dube

149/07 RESOLVED THAT Council approves the following for the Mayor's Housing Task Force Committee:

1. In order to facilitate an organized and productive lobbying effort towards affordable housing options for the Town of Grande Cache, Town Council will establish a Mayor's Housing Task Force Committee.
2. The Housing Study will be utilized by the Committee to implement the recommendations as outlined in the Study and the 20/20 Strategic Plan.
3. Committee members will maintain a consistent lobbying effort through the use of petitions, public awareness, grant applications and regular reporting to the Town Council.
4. Ideal candidates will consist of local business people and community-at-large members, thereby providing professional guidance and a concise overview of housing needs in Grande Cache.
5. By implementing the services of a Housing Task Force, our community will have a body for lobbying efforts, as well as for accessing any grant opportunities that are may become available.
6. Committee members will provide services on a volunteer basis, but any expenses incurred will be covered by a pre-set budget for meetings, travel expenses, etc.

CARRIED

Councillor Bailey said that the MLA for this area recommended that Council meet with Mr. Polisuk, Development Officer for Jasper National Park regarding Jasper's project. D. Ottaway said this could be deferred to the new Committee.

c) Travel Expense Policy

Mayor Krewusik deferred this item to the closed session for discussion.

Councillor Frentz asked why the meeting with Mr. Bladen was discussed with the Personnel/Finance Committee instead of the Community Development Committee. D. Ottaway explained that he attended a meeting with Mr. Bladen earlier that day to negotiate a solution, and that because it may involve costs, he brought it to this Committee for discussion.

d) Issue Sheet – Tax Sale

D. Ottaway explained the recommendation from Administration, as governed by the Alberta Municipal Government Act. Councillor Frentz asked if these actions have to be advertised. D. Ottaway explained the procedures, as set out in the Act. Mayor Krewusik told Council that some of these properties are more than three years in tax arrears, and under the Act, they must be dealt with.

ACTION: Council directs Administration to begin procedures for property tax sale.

Mayor Krewusik called a ten-minute recess at 6:45 pm.

The meeting reconvened at 6:50 pm.

6.0 OTHER REPORTS

6.1 Mayor's Report on External Committees

Mayor Krewusik gave a verbal report on external committees:

- Evergreens Foundation – the Whispering Pines facility received an excellent review; their fire drill went well; 23 of 30 suites are now occupied; the Town of Hinton has asked the Foundation to take over some of their facilities, which will be managed on a temporary basis to determine feasibility of permanently transferring them to the Foundation.
- GAER – having their annual meeting, and a local Grande Cache business will be recognized.
- Land Use Conference in Grande Prairie – attended this meeting with various provincial officials; request that each Councillor read the information package and complete the survey included.

Councillor Coray gave a verbal report on the site visit to BC for the Mountain Pine Beetle Advisory Committee. He said they toured an area where more than 85% of the forest is dead from the infestation. He said that although the province has not declared an ecological disaster because they haven't determined the full impact yet, they have declared an economical disaster. He explained the actions taken by the provincial to utilize the secondary timber stands, but they are now infected as well. He said they are looking for alternative uses for the infected timber. He explained the difficulty experienced in anticipating the next infestation area, and said Alberta will have to take a more proactive approach. He said the Committee is considering having all forest users, including oil/gas workers, forestry-related workers, surveyors, hunters/fisherman and outdoor enthusiasts, educated in identifying an infested tree. He said this type of campaign would help the province in identifying infested areas and determining a course of action.

6.2 Yellowhead Regional Library, Board Meeting Highlights for March 19, 2007

Council accepted the Minutes as information.

6.3 Evergreens Foundation, Meeting Minutes for April 12, 2007

Council accepted the Minutes as information.

6.4 Community Futures, Quick Notes

Council accepted the Minutes as information.

6.5 Community Futures, Letter, re: Sponsorship for Northern Alberta Youth Entrepreneur Camp

Councillor Frenz explained the sponsorship request, and said that West Yellowhead is sending five campers, one from each community in the area. Councillor Coray asked how a candidate will be selected. Councillor Frenz told Council that any interested students would have to submit a written report on why they should attend, and that Council would review all submissions and select a suitable candidate.

Moved by Councillor Dube and seconded by Councillor Coray

150/07 BE IT RESOLVED THAT Council approves sponsorship of one youth from the Town of Grande Cache, in the amount of \$350.00, to attend the Northern Alberta Youth Entrepreneur Camp.

CARRIED

7.0 COMMUNICATIONS

Mayor Krewusik asked if Council would benefit from having a spreadsheet developed, detailing grant/funding opportunities and to include pertinent information regarding guidelines, deadlines for applications, etc.

ACTION: Council directs Administration to draft a spreadsheet detailing grant/funding opportunities and present it to the Personnel/Finance and Social Development Committee.

	<u>From</u>	<u>Subject</u>	<u>Disposition</u>
7.1	Sheldon Coates Parent Council	Letter, re: Snow Removal Request	Info
7.2	Mr. Inky Mark, MP Dauphin, Swan River, Marquette, MN	Letter, re: Bill C-417, the Canadian Soldiers' and Peacekeepers' Memorial Wall Act	Action
7.3	Mr. Luke Ouellette, Minister of Infrastructure and Transportation	Letter, re: Infrastructure Grant Information	Info
7.4	Mr. Ray Danyluk, Minister of Municipal Affairs and Housing	Letter, re: Municipal Requisitions	Info
7.5	Mr. Ray Danyluk, Minister of Municipal Affairs and Housing	Letter, re: Municipal Sustainability Initiative	Info
7.6	Alberta Tourism, Parks, Recreation and Culture	Letter, re: 2007 Energize Workshop	Info
7.7	Peace Country Health	Letter, re: Coordinator of Emergency Response Planning	Info
7.8	Municipal District of Greenview No. 16	Letter, re: Greenview Regional Partnership	Info
7.9	Millar Western Forest Products Ltd.	Letter, re: Public Advisory Committee	Action
7.10	Grande Cache Coal Corporation	Letter, re: Bridge Safety on Highway 40	Action
7.11	Alberta Urban Municipalities Association	Letter, re: Swing into Summer Networking	Info
7.12	Encana Corporation	Letter, re: Meeting with Council	Info
7.13	Northern Alberta Development Council	Letter, re: Bursary Announcement	Info
7.14	Mr. Lawrence Cannon, Minister of Transport, Infrastructure and Communities	Letter, re: Train Service in Grande Cache	Info
7.15	Mr. Ray Danyluk, Minister of Municipal Affairs and Housing	Letter, re: 2006/07 Emergency Management Training	Info
7.16	Mr. Ivan Strang, MLA West Yellowhead	Letter, re: Road Signage, Highway 16	Info
7.17	Mr. Ivan Strang, MLA West Yellowhead	Letter, re: Municipal Planning and Development	Info
7.18a)	Ms. Melody Livingston	Letter, re: Renaming Streets	Info
7.18b)	Ms. Monica Chamaschuk	Letter, re: Renaming Streets	Info
7.19	Mr. Ray Danyluk, Minister of Municipal Affairs and Housing	Letter, re: Municipal Grant	Info
7.20	Mr. Ivan Strang, MLA West Yellowhead	Letter, re: Proposed Dinosaur Trail	Info
7.21	Mr. Greg Melchin, Minister of Seniors and Community Supports	Letter, re: World Elder Abuse Awareness Day	Info
7.22	Mr. Guy Boutilier, Minister of International, Intergovernmental and Aboriginal Relations	Letter, re: Alberta/BC Trade	Info
7.23	Alberta Urban Municipalities Association	Letter, re: Sustainable Land Use Planning	Info
7.24	Muscular Dystrophy Canada	Letter, re: Grande Cache Fire Dept.	Info
7.25	Mr. Ivan Strang, MLA West Yellowhead	Letter, re: Affordable Housing Funding	Info
7.26	Mr. Ivan Strang, MLA West Yellowhead	Letter, re: Crystal Meth Info	Info

Councillor Coray, referring to item 7.3, asked if the Town received all the money for street improvements. C. Ferraby explained that receipt of all the money will continue, as the amounts from previous years is still coming in.

Councillor McCormick, referring to Item 7.2, asked if any action is required. D. Ottaway recommended deferring this item to the June meeting. He said Administration will draft a letter to present for Council approval.

Councillor Dube, referring to Item 7.10, asked to discuss the blue bridge on Highway 40, north of Grande Cache.

ACTION: Council directs Administration to draft a letter to the Minister of Alberta Infrastructure and Transportation regarding the blue bridge on Highway 40, north of Grande Cache.

Councillor McCormick added that the lines on Highway 40 need to be repainted, need a letter sent for this as well.

ACTION: Council directs Administration to draft a letter to the Municipal District of Greenview No. 16 requesting that the lines on Highway 40 be repainted.

ACTION: Council directs Administration to complete the Stakeholder Registration Form from Millar Western Forest Products Ltd. on behalf of the Town of Grande Cache.

8.0 FINANCIAL

8.1 Approval of the Accounts, dated May 24, 2007

Moved by Councillor Frenz and seconded by Councillor McCormick

151/07 WHEREAS the accounts of the Town of Grande Cache for the period ending May 24, 2007 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT General Cheques numbered 20071185 to 20071497 in the amount of \$459,821.28; and payroll debits for \$205,892.01, for a total amount of \$665,713.29 be approved.

CARRIED

8.2 Approval of Monthly Financial Statement for April 2007

C. Ferraby gave a brief overview of the statement. D. Ottaway said that a meeting will be arranged with the auditors for Council to discuss the financial statement for 2006.

Moved by Councillor Dube and seconded by Councillor McCormick

152/07 RESOLVED THAT the Monthly Financial Statement for April 2007 is accepted as presented.

CARRIED

9.0 BY-LAWS

None

10.0 UNFINISHED BUSINESS

10.1 Skateboard Park

Councillor McCormick said a letter has been drafted for the Skateboard Park funding request. D. Ottaway said a notice will be put in the paper for any local groups to apply for CFEP funding, with a closing date of June 8. He recommended that Council not deliberate this matter at the present time, but wait until after the closing date, at which time Administration will provide Council with all received proposals.

Mayor Krewusik asked about the draft letter to Ms. Connie Duquette regarding her concerns about the skateboard park. Councillor Frenz said Council should have discussed this issue prior to the letter being sent. Councillor McCormick explained that the letter has not been sent, and he was presenting for Council to review. He said the letter is being sent on behalf of the Skateboard Park Committee, not from

Council. Councillor Frenz said the response should come from Council or Administration. Mayor Krewusik said a process for addressing these issues needs to be followed so they are dealt with in an appropriate manner.

Mayor Krewusik asked if there is a consensus that Council proceeds with this project. She asked if money is available in the budget. Councillor McCormick said this project should have been included with the multi-plex facility. He said the group was asked to partner with the Town, but nothing is really in place. He said he is aware that other local groups may request funding from the CFEP grant. He told Council that the existing equipment that the youth are using is unsafe.

Councillor Coray asked if the Town matches dollars from CFEP funding for projects. D. Ottaway explained the program criteria for organizations. Mayor Krewusik said that Council needs to review all proposals and decide on disbursement of funds.

Councillor Dube asked how many proposals have been submitted. D. Ottaway said none have been received to date, but several groups have expressed an interest. Councillor Bailey said there are groups requiring money, such as the Youth Centre and affordable housing, which should be a high priority. He said he would support the Skateboard Park project being completed in phases as fundraising continues.

Councillor Frenz said that Council has already directed Administration to proceed with exploring options for CFEP funding. He said whether all or part of the project is funded, it needs to proceed.

Mayor Krewusik asked if there has been any response from Brand X regarding the proposed site, and if so, are there any concerns with the location. Councillor McCormick said he has been in contact with Brand X, and explained their new proposal. Councillor Dube said the Committee received another donation from a local company.

Mayor Krewusik said it should be decided who responds to Ms. Duquette's concerns. D. Ottaway recommended that the issue be referred to the Recreation Committee, and they can decide on the content, or Council can give direction for Administration to draft a response.

ACTION: Council directs Administration to draft a letter on behalf of Council in response to Ms. Connie Duquette regarding her concerns about the proposed Skateboard Park.

Councillor Frenz said he supports this project, but doesn't agree with the content of the fundraising letter sent out by the Skateboard Park Committee. Councillor McCormick said this letter was drafted last winter, and only a few were sent out. Mayor Krewusik said there is a process to follow, and this should go to the proper Committee. Councillor McCormick said there are timelines issues. Mayor Krewusik said this has to follow the process of going to Committee to eliminate confusion.

10.2 Issue Sheet – Campground Reservations

D. Ottaway explained the reason for presenting this Issue Sheet to Council. Councillor Bailey agreed that campers need confirmation of a spot, and said it shouldn't be expected that anyone would come to Grande Cache without a reservation. Councillor Frenz asked for clarification that campers can only reserve sites if they are available. Councillor McCormick said that the current ten sites works, and an increase should be tried to see if it will work as well. Councillor Coray asked if there is a limit on the length of stay. D. Ottaway will confirm if there is a policy on this.

ACTION: Council directs Administration to change the number of reserved sites at the Grande Cache Municipal Campground from ten to thirty.

11.0 NEW BUSINESS

None

12.0 IN CAMERA

Moved by Councillor Frenz and seconded by Councillor Bailey

153/07 RESOLVED THAT Council enters into a closed session meeting at 7:55 pm.

CARRIED

Moved by Councillor Dube and seconded by Councillor McCormick

154/07 RESOLVED THAT Council end the closed session meeting and revert back to the Regular Council Meeting at 8:40 pm.

CARRIED

13.0 ADJOURNMENT

Moved by Councillor McCormick and seconded by Councillor Frenz

155/07 WHEREAS the business of this meeting has now been completed;

BE IT RESOLVED THAT Council does now adjourn.

CARRIED

The meeting concluded at 8:47 pm.

Louise Krewusik
Mayor

Darren Ottaway
Chief Administrative Officer

RECAPULATION

Motions:

**Moved by Councillor Bailey and seconded by Councillor McCormick
140/07** RESOLVED THAT the agenda is adopted as amended.

CARRIED

**Moved by Councillor Dube and seconded by Councillor McCormick
141/07** RESOLVED THAT the following minutes:

Regular Meeting on April 24, 2007
Special Meeting on May 9, 2007
Subdivision Authority Meeting on May 22, 2007

be taken as circulated and approved as amended, all statutory requirements having been filled.

CARRIED

**Moved by Councillor McCormick and seconded by Councillor Bailey
142/07** RESOLVED THAT the report of the Community Infrastructure Committee meeting of May 1, 2007 is accepted as presented.

CARRIED

**Moved by Councillor Coray seconded by Councillor Bailey
143/07** RESOLVED THAT the report of the Community Development Committee meeting of April 23, 2007 is accepted as presented.

CARRIED

**Moved by Councillor Coray seconded by Councillor Bailey
144/07** RESOLVED THAT the report of the Community Development Committee meeting of May 8, 2007 is accepted as presented.

CARRIED

**Moved by Councillor Dube seconded by Councillor Frentz
145/07** RESOLVED THAT Council approves the following for Secondary Suites within the Town of Grande Cache:

1. Secondary suites be defined as 'self-contained dwelling unit within a single family dwelling or within an accessory building'.
2. Secondary suites be allowed as a discretionary use in all residential areas within the Town of Grande Cache.

CARRIED

**Moved by Councillor Dube seconded by Councillor Frentz
146/07** RESOLVED THAT Council directs the Land Development department to complete the following actions for the Tower Industrial Site Development, 'Site Pre-grading':

1. The Town of Grande Cache advertise the tender locally, and also in Edson, Hinton, Grande Prairie and on the provincial construction website (once only).
2. Tender closing date is June 15, 2007.
3. Include water and sewer, if the tender documents are completed.

CARRIED

**Moved by Councillor McCormick and seconded by Councillor Bailey
147/07** RESOLVED THAT the report of the Recreation, Culture and Heritage Committee meeting of May 10, 2007 is accepted as presented.

CARRIED

Moved by Councillor McCormick and seconded by Councillor Frenz

148/07 RESOLVED THAT the report of the Personnel, Finance and Social Development Committee meeting of May 25, 2007 is accepted as presented.

CARRIED

Moved by Councillor Bailey seconded by Councillor Dube

149/07 RESOLVED THAT Council approves the following for the Mayor's Housing Task Force Committee:

1. In order to facilitate an organized and productive lobbying effort towards affordable housing options for the Town of Grande Cache, Town Council will establish a Mayor's Housing Task Force Committee.
2. The Housing Study will be utilized by the Committee to implement the recommendations as outlined in the Study and the 20/20 Strategic Plan.
3. Committee members will maintain a consistent lobbying effort through the use of petitions, public awareness, grant applications and regular reporting to the Town Council.
4. Ideal candidates will consist of local business people and community-at-large members, thereby providing professional guidance and a concise overview of housing needs in Grande Cache.
5. By implementing the services of a Housing Task Force, our community will have a body for lobbying efforts, as well as for accessing any grant opportunities that are made available.
6. Committee members will provide services on a volunteer basis, but any expenses incurred will be covered by a pre-set budget for meetings, travel expenses, etc.

CARRIED

Moved by Councillor Dube and seconded by Councillor Coray

150/07 RESOLVED THAT Council approves the sponsorship of one youth from the Town of Grande Cache, in the amount of \$350.00, to attend the Northern Alberta Youth Entrepreneur Camp.

Moved by Councillor Frenz and seconded by Councillor McCormick

151/07 WHEREAS the accounts of the Town of Grande Cache for the period ending May 24, 2007 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT General Cheques numbered 20071185 to 20071497 in the amount of \$459,821.28; and payroll debits for \$205,892.01, for a total amount of \$665,713.29 be approved.

CARRIED

Moved by Councillor Dube and seconded by Councillor McCormick

152/07 RESOLVED THAT the Monthly Financial Statement for April 2007 is accepted as presented.

CARRIED

Moved by Councillor Frenz and seconded by Councillor Bailey

153/07 RESOLVED THAT Council enters into a closed session meeting at 7:55 pm.

CARRIED

Moved by Councillor Dube and seconded by Councillor McCormick

154/07 RESOLVED THAT Council end the closed session meeting and revert back to the Regular Council Meeting at 8:40 pm.

CARRIED

**Moved by Councillor McCormick and seconded by Councillor Frentz
155/07** WHEREAS the business of this meeting has now been completed;

BE IT RESOLVED THAT Council does now adjourn.

CARRIED

ACTIONS:

Council directs Administration to draft a Letter of Support for Foothills Forest Products application to the Alberta Government for an additional Forest Management Area (FMA).

Council agrees to defer the Issue Sheet for Street Renaming until after further public consultations are done.

Council directs the Infrastructure Committee to review the landfill summer hours and problem with residents dumping refuse in front of the landfill gates.

Council directs Administration to draft an Issue Sheet for the Infrastructure Committee to review regarding the By-Law Enforcement Officer enforcing speeding within Town limits, and changing the speed limit on 97th Street from 30 km/h back to 50 km/h.

Council directs Administration to begin procedures for property tax sale.

Council directs Administration to design a spreadsheet for available grants/funding, with information on the type, application criteria and any other details.

Council directs Administration to draft a letter in support of Bill C-417, the Canadian Soldiers and Peacekeepers Memorial Wall Act.

Council directs Administration to draft a letter to the Minister of Alberta Infrastructure and Transportation regarding the blue bridge on Highway 40, north of Grande Cache.

Council directs Administration to draft a letter to the Municipal District of Greenview No. 16 requesting that the lines on Highway 40 be repainted.

Council directs Administration to complete the Stakeholder Registration Form from Millar Western Forest Products Ltd. on behalf of the Town of Grande Cache.

Council directs Administration to draft a letter on behalf of Council in response to Ms. Connie Duquette regarding her concerns about the proposed Skateboard Park.

Council directs Administration to change the number of reserved sites at the Grande Cache Municipal Campground from ten to thirty.