

**Town of Grande Cache
REGULAR COUNCIL MEETING
Tuesday, June 26, 2007 at 5:00 pm
Council Chambers**

Present: Mayor Louise Krewusik
Councillor Paul Bailey
Councillor Vic Beland
Councillor Terry Coray
Councillor Jackie Dube
Councillor Gordon Frentz
Councillor Tony McCormick
Darren Ottaway, Chief Administrative Officer
Carolyn Ferraby, Chief Financial Officer
Lisa Brown, Executive Secretary

Regrets: None

1.0 CALL TO ORDER

Mayor Louise Krewusik called the meeting to order at 5:05 pm.

2.0 ACCEPTANCE OF AGENDA

Mayor Krewusik said that the agenda had been printed when the request to appear as delegate was received. She asked to add 3.3 – Mr. Eric Wyles of E & L Trucking.

Mayor Krewusik asked to add an item under Unfinished Business, 11.1 – Canadian Soldiers and Peacekeepers Wall Act.

Councillor Frentz asked to add an item for discussion In Camera, 12.1 – Real Property Reports.

Councillor McCormick asked to add an item under By-Laws, 9.1 – Council Meeting Procedures.

Councillor Dube asked to add an item under Other Reports, 6.6 – Grande Cache Library Request.

**Moved by Councillor Dube and seconded by Councillor Bailey
162/07 RESOLVED THAT the agenda is adopted as amended.**

CARRIED

3.0 DELEGATIONS

3.1 RCMP Monthly Report

Sgt. Hopkins gave a verbal overview of the monthly police report.

Councillor Frentz asked if the number of ATV infractions included the By-Law Enforcement Officer tickets or just the RCMP. Sgt. Hopkins said he believes the numbers only reflect the RCMP work. He added that the number on the report are infractions, and does not include the number of operators stopped and checked. Mayor Krewusik asked if there is a summer ATV program in place, now that the school term is finished. Sgt. Hopkins said this has been discussed, and members, in conjunction with the By-Law Officer, will vary the patrols. Instead of Friday afternoons, they will choose times based on the weather, when it is most likely that people will be using their ATV's.

Councillor Frentz asked if the community is benefiting from the additional RCMP officer. Sgt. Hopkins said it has improved officer safety, as two members can now patrol together on weekends, especially Friday and Saturday nights. It has also

enabled the RCMP to be more visible in the community, and allows an extra officer to assist the By-Law Officer with ATV patrols.

Mayor Krewusik said there was an incident at the Summitview School last week, and with school ended, is there a plan to deal with this type of issues. Sgt. Hopkins explained the incident and measures being taken by the RCMP. He said that a foot patrol for this area is being considered.

3.2 Mrs. Kelly Neufeld

Mrs. Neufeld provided Council with a letter regarding her request.

Mayor Krewusik read information from the letter D. Ottaway sent to the Neufelds. Mrs. Neufeld said she did not receive correspondence sent by the Town Office from December 6, 2006 and April 12, 2007. Mayor Krewusik asked Mrs. Neufeld to verify her address.

Councillor Frentz said they have lived and owned property in Grande Cache for some time and are aware of the municipal taxes. Mrs. Neufeld said she is aware and has always paid the property taxes. D. McCann told Council that the discussion item is regarding a Supplementary Tax Assessment that was done by the Town last fall, and unusual in Grande Cache. Councillor Bailey asked if they have ever been late paying their taxes. Mrs. Neufeld said they have not. Councillor Dube asked for clarification of supplementary taxes. D. Ottaway explained the reason for the re-assessments and procedures.

Councillor Coray asked D. McCann how many residents were affected by the re-assessments. D. McCann said there were 20-30 properties.

Mayor Krewusik thanked Mrs. Neufeld for attending the meeting, and said that Council will discuss this item later in the meeting. She said that Administration will contact Mrs. Neufeld to inform her of Council's decision.

3.3 Mr. Eric Wyles, E & L Trucking

Mr. Wyles thanked Council for allowing him to attend the meeting to speak about the industrial area. He said he has been trying to purchase additional industrial lots for his business for the last three years. He said he submitted a proposal to purchase three lots, unserviced in the Tower Industrial area, but the proposal was declined. He expressed his frustration in trying to obtain land in Grande Cache, and explained that he had been told these lots would be available this spring but that did not happen.

Mayor Krewusik said that Council and Administration are also frustrated. She explained the process of obtaining title for the land, and trying to develop it to sell. D. Ottaway explained the tender process the Town was involved in to develop the land to subdivide and sell, and the final decision to sell the land, in its entirety, undeveloped. He said a Request for Proposal for the parcel is advertised in the local paper, and will be sold to a private developer, who will develop, subdivide and sell lots. Mr. Wyles said his proposal expressed his desire to purchase the three lots under the same conditions. D. Ottaway explained the process of having to survey and subdivide the land. D. McCann said this is not a good idea, as there is a list of potential purchasers also looking for industrial lots.

Mayor Krewusik said that historically, the Town has been its own developer, whereas most communities sell parcels of land to be developed by private developers. Councillor Beland asked for the closing date on Request for Proposal in the newspaper ad. Mayor Krewusik said all proposals must be received by July 25. Councillor Frentz said this process may take up to a year for completion, and asked if the Request contains a clause stating that development must begin within a year. D. Ottaway said it did not. Mayor Krewusik said that the Development Agreement can contain this clause.

Mr. Wyles said he was told development of the industrial lots would happen this spring, otherwise he would have bid on the land at the Allen Creek location. He told

Council he is losing money, and is disappointed in the progress of the industrial development. Councillor Coray said no tender bids were received for the industrial area, which set the development back approximately three months.

Mayor Krewusik thanked Mr. Wyles for attending the meeting and expressing his views.

4.0 READING OF MINUTES

Mayor Krewusik asked Council if there were corrections, additions or deletions in any of the minutes presented.

**Moved by Councillor Bailey and seconded by Councillor McCormick
163/07 RESOLVED THAT** the following minutes:

Regular Meeting on May 29, 2007
Special Meeting on May 29, 2007
Special Meeting on June 18, 2007

be taken as circulated and approved as amended, all statutory requirements having been filled.

CARRIED

Mayor Krewusik asked if there is any business arising from the minutes.

Councillor Frentz, referring to the Regular Council Minutes of May 29, 2007, Section 5.4 – Recreation, Culture and Heritage Committee Report, asked if the stage has been returned to the Rec Centre. Councillor Bailey said it has been returned.

Councillor Frentz, referring to the Special Meeting on June 18, 2007, Section 3.2 – CFEP Funding, said that Councillor McCormick declared an interest and left the meeting, but should not have. D. Ottaway explained membership on a Committee, and that Councillors involved with local groups who would vote on matters where money is being distributed may be perceived by the public as unfair to all groups involved. Councillor Frentz suggested seeking legal counsel on proper procedures for voting and pecuniary interests. Council directed Administration to proceed with the CFEP application and disbursement of funds as agreed, but to provide information from legal counsel regarding proper procedures.

Councillor Beland, referring to Regular Council minutes of May 29, 2007, Section 5.5 (d) – Issue Sheet, Tax Sale, asked for the date. D. Ottaway said it is set for August 24, 2007, and explained the Town's obligation and process for this.

Councillor Dube, referring to the Regular Council Meeting minutes of May 29, 2007, Section 5.5 (b), Mayor's Task Force for Affordable Housing Committee, asked if there has been any interest from the community. Mayor Krewusik said an ad was put in the Mountaineer newspaper, with a deadline of June 29.

5.0 COMMITTEE REPORTS

5.1 Community Infrastructure Committee, June 12, 2007

**Moved by Councillor Beland and seconded by Councillor Frentz
164/07 RESOLVED THAT** the report of the Community Infrastructure Committee meeting of June 12, 2007 is accepted as presented.

CARRIED

Councillor Frentz gave a verbal overview of the Committee report for June 12, 2007.

ACTION: Council directed Administration to inform staff not to mention names of residents in Committee reports.

5.2 Community Development Committee, June 12, 2007

Moved by Councillor Dube seconded by Councillor Beland

165/07 RESOLVED THAT the report of the Community Development Committee meeting of June 12, 2007 is accepted as presented.

CARRIED

Councillor Coray gave a verbal overview of the Committee report for June 12, 2007. D. Ottaway gave Council a brief update on the Deathfest preparation.

5.3 Recreation, Culture and Heritage on June 14, 2007

Moved by Councillor Frentz and seconded by Councillor McCormick

166/07 RESOLVED THAT the report of the Recreation, Culture and Heritage Committee meeting of June 14, 2007 is accepted as presented.

CARRIED

Councillor Dube gave a verbal overview of the Committee's report for June 14, 2007. D. Ottaway told Council that the Canada Day parade time was changed from 11 am to 12 noon to accommodate Sunday services. He said that Sheri from the Rec Centre will contact Council members involved with the celebration activities.

5.4 Personnel, Finance and Social Development Committee, June 22, 2007

Councillor Bailey gave a verbal overview of the Committee report for June 22, 2007.

Moved by Councillor Coray and seconded by Councillor Bailey

167/07 RESOLVED THAT the report of the Personnel, Finance and Social Development Committee meeting of June 22, 2007 is accepted as presented.

CARRIED

6.0 OTHER REPORTS

6.1 Mayor's Report on External Committees

Mayor Krewusik gave a verbal report on external committees:
Evergreens Foundation
Grande Alberta Economic Region

ACTION: Council directs Administration to draft a letter to the local Sustainable Resources Department office to advise that the Mountain Pine Beetle has been detected in the Grande Cache area and reported via the telephone hotline, but no actions have been undertaken. A copy of the letter is to be sent to Mr. Ivan Strang, MLA West Yellowhead and the Minister of Sustainable Resources.

6.2 Grande Yellowhead Regional Division No. 35, Meeting Minutes for May 2, 2007
Council accepted the Minutes as information.

6.3 Yellowhead Region Educational Consortium, Letter, re: Re-Branding

Councillor Dube gave a verbal report on the Yellowhead Region Education Consortium and asked Council to support the request for re-branding.

ACTION: Council directs Administration to write a letter of support regarding the Yellowhead Region Educational Consortium request for re-branding.

6.4 Evergreens Foundation, Meeting Minutes for May 10, 2007

Council accepted the Minutes as information.

6.5 Grande Yellowhead Regional Division No. 35, Meeting Minutes of June 6, 2007

Council accepted the Minutes as information

6.6 Grande Cache Library Board Request

ACTION: Council directs Administration to develop a method of informing residents in Grande Cache of the Town's upcoming/ongoing projects in the community, either included in water bills or a Town newsletter.

7.0 COMMUNICATIONS

	<u>From</u>	<u>Subject</u>	<u>Disposition</u>
7.1	Grande Prairie Regional College	Letter, re: Health and Wellness Education Centre	Info
7.2	Mr. Luke Ouellette, Minister of Infrastructure and Transportation	Letter, re: Infrastructure Funding	Info
7.3	Mr. Hector Goudreau, Minister of Tourism, Parks, Recreation and Culture	Letter, re: 2010 Alberta Summer Games	Action
7.4	Rocky Mountain Roasters North	Letter, re: Greyhound Freight Service	Action
7.5	Mr. Ivan Strang, MLA West Yellowhead	Letter, re: Recycling, Property Tax Increase and Smoke-free Places	Info
7.6	Mr. Ivan Strang, MLA West Yellowhead	Letter, re: Information on Committee of Supply	Info
7.7	Mr. Ivan Strang, MLA West Yellowhead	Letter, re: Road Signage, Highway 16	Info

ACTION: Administration to direct the Recreation Department to draft an 'Expression of Interest' for the 2010 Alberta Summer Games.

ACTION: Council directs Administration to have the Economic Development Officer contact the parties involved with the concern expressed regarding Greyhound Freight service to Grande Cache.

8.0 FINANCIAL

8.1 Approval of the Accounts, dated June 21, 2007

Moved by Councillor Beland and seconded by Councillor McCormick 168/07 WHEREAS the accounts of the Town of Grande Cache for the period ending June 21, 2007 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT General Cheques numbered 20071497 to 20071869 in the amount of \$516,808.90; and payroll debits for \$154,988.81, for a total amount of \$671,797.71 be approved.

CARRIED

8.2 Approval of Monthly Financial Statement for May 2007

C. Ferraby gave a brief overview of the statement. D. Ottaway said that a meeting will be arranged with the auditors for Council to discuss the financial statement for 2006.

Moved by Councillor Dube and seconded by Councillor McCormick 169/07 RESOLVED THAT the Monthly Financial Statement for May 2007 is accepted as presented.

CARRIED

9.0 BY-LAWS

9.1 Council Meeting Procedures

Councillor McCormick expressed a concern that members of the public are not allowed to speak at Council meetings. Mayor Krewusik explained that there is a by-law in place to govern meeting procedures.

10.0 UNFINISHED BUSINESS

10.1 Canadian Soldiers and Peacekeepers Wall Act

Moved by Councillor Dube and seconded by Councillor McCormick

170/07 WHEREAS Canada has yet to properly honour, in a suitable location that is always accessible to the public, the names of all of our fallen in wars and peacekeeping;

AND WHEREAS over 115,000 fallen have their graves in seventy three countries and hundreds of cemeteries;

AND WHEREAS their remains, by law, cannot be repatriated to Canada;

AND WHEREAS we must create a suitable national shrine to our fallen;

AND WHEREAS proper recognition will show our gratitude and respect for their sacrifice;

THEREFORE BE IT RESOLVED THAT Council requests that the Government of Canada enact Private Members Bill C-417, the Canadian Soldiers and Peacekeepers Wall Act.

CARRIED

10.2 Mrs. Neufeld's Request

Moved by Councillor McCormick and seconded by Councillor Bailey

/07 BE IT RESOLVED THAT Council approves the request from Mrs. Kelly Neufeld that the late penalties and interest on the 2006 Supplementary Property Tax Notice be forgiven.

DEFEATED

10.3 Council Site Visit to Mr. Saito's Property

ACTION: Council directs the Community Development Committee to review the Real Property Report for Mr. Saito's property and compile all pertinent information regarding Mr. Saito's concerns and make recommendations for Council.

10.4 Request from Mr. Eric Wyles, E & L Trucking

D. Ottaway explained the procedures for subdividing the industrial area, and asked that the recommendation from the Community Development Committee be followed.

11.0 NEW BUSINESS

11.1 Policy and Procedure Manual, re: Staff and Council Expense Claim Allowances

Moved by Councillor Beland and seconded by Councillor Frentz

171/07 BE IT RESOLVED THAT Council approves the Staff and Council Travel Expense Policy as presented by the Administration Department, effective July 1, 2007.

CARRIED

12.0 IN CAMERA

Moved by Councillor Dube and seconded by Councillor Beland

172/07 RESOLVED THAT Council enters into a closed session meeting to discuss Real Property Report requirements at 8:04 pm.

CARRIED

Moved by Councillor Frenz and seconded by Councillor Dube

173/07 RESOLVED THAT Council end the closed session meeting and revert back to the Regular Council Meeting at 8:15 pm.

CARRIED

13.0 ADJOURNMENT

Moved by Councillor Frenz and seconded by Councillor Bailey

174/07 WHEREAS the business of this meeting has now been completed;

BE IT RESOLVED THAT Council does now adjourn.

CARRIED

The meeting concluded at 8:22 pm.

Louise Krewusik
Mayor

Darren Ottaway
Chief Administrative Officer

RECAPULATION

Motions:

Moved by Councillor Dube and seconded by Councillor Bailey
162/07 **RESOLVED THAT** the agenda is adopted as amended.

CARRIED

Moved by Councillor Bailey and seconded by Councillor McCormick
163/07 **RESOLVED THAT** the following minutes:

Regular Meeting on May 29, 2007
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be taken as circulated and approved as amended, all statutory requirements having been filled.

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164/07 **RESOLVED THAT** the report of the Community Infrastructure Committee meeting of June 12, 2007 is accepted as presented.

CARRIED

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CARRIED

Moved by Councillor Frentz and seconded by Councillor McCormick
166/07 **RESOLVED THAT** the report of the Recreation, Culture and Heritage Committee meeting of June 14, 2007 is accepted as presented.

CARRIED

Moved by Councillor Coray and seconded by Councillor Bailey
167/07 **RESOLVED THAT** the report of the Personnel, Finance and Social Development Committee meeting of June 22, 2007 is accepted as presented.

CARRIED

Moved by Councillor Beland and seconded by Councillor McCormick
168/07 **WHEREAS** the accounts of the Town of Grande Cache for the period ending June 21, 2007 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT General Cheques numbered 20071497 to 20071869 in the amount of \$516,808.90; and payroll debits for \$154,988.81, for a total amount of \$671,797.71 be approved.

CARRIED

Moved by Councillor Dube and seconded by Councillor McCormick
169/07 **RESOLVED THAT** the Monthly Financial Statement for May 2007 is accepted as presented.

CARRIED

Moved by Councillor Dube and seconded by Councillor McCormick
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171/07 BE IT RESOLVED THAT Council approves the Staff and Council Travel Expense Policy as presented by the Administration Department, effective July 1, 2007.

CARRIED

Moved by Councillor Dube and seconded by Councillor Beland

172/07 RESOLVED THAT Council enters into a closed session meeting to discuss Real Property Report requirements at 8:04 pm.

CARRIED

Moved by Councillor Frenz and seconded by Councillor Dube

173/07 RESOLVED THAT Council end the closed session meeting and revert back to the Regular Council Meeting at 8:15 pm.

CARRIED

Moved by Councillor Frenz and seconded by Councillor Bailey

174/07 WHEREAS the business of this meeting has now been completed;

BE IT RESOLVED THAT Council does now adjourn.

CARRIED

ACTIONS:

Council directed Administration to inform staff not to mention names of residents in Committee reports.

Council directs Administration to draft a letter to the local Sustainable Resources Department office to advise that the Mountain Pine Beetle has been detected in the Grande Cache area and reported via the telephone hotline, but no actions have been undertaken. A copy of the letter is to be sent to Mr. Ivan Strang, MLA West Yellowhead and the Minister of Sustainable Resources.

Council directs Administration to write a letter of support regarding the Yellowhead Region Educational Consortium request for re-branding.

Council directs Administration to develop a method of informing residents in Grande Cache of the Town's upcoming/ongoing projects in the community, either included in water bills or a Town newsletter.

Administration to direct the Recreation Department to draft an 'Expression of Interest' for the 2010 Alberta Summer Games.

Council directs Administration to have the Economic Development Officer contact the parties involved with the concern expressed regarding Greyhound Freight service to Grande Cache.

Council directs the Community Development Committee to review the Real Property Report for Mr. Saito's property and compile all pertinent information regarding Mr. Saito's concerns and make recommendations for Council.